STAREX UNIVERSITY
GURUGRAM, INDIA

Annual Report
Session 2017 - 2018



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NH-48, Vill- Binola, P.O. Bhorakalan,
Gurugram, Haryana 122413 (India)

ANNUAL REPORT



Year 2017-18

STAREX UNIVERSITY

GURUGRAM

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STAREX UNIVERSITY, GURUGRAM

(Established by Haryana Govt. Act No. 20 of 2016)
Recognized by UGC

Azadi Ka Amrit Mahotsav

Ref.No.: SU/DHE/2017-18/AR

Dated: Dec., 2017
19/08/2023

To,
The Director
Higher Education, Haryana
Siksha Sadan, Sector-5,
Panchkula,
Haryana

Subject: Submission of Annual Report for the Academic Session 2017 - 18

Respected Sir,

This is with reference to captioned subject regarding Annual Report for the Academic Year 2017-18, We are submitting an Annual Report covering all activities and other officials information from 1, July 2017 to 30 June 2018 for your kind information..

With Kind Regards.

Yours faithfully,

Dr. Ashok Diwakar
Pro Vice Chancellor

NH-48, P.O. Bhorakalan, Vill. Binola, 122413 Gurgaon (Haryana)
Tel: 0124-2379990/1/2/3 **Mail:** info@starexuniversity.com

STAREX UNIVERSITY
GURGAON

The Starex University, Gurugram, has been conceptualized under the provisions of the Haryana Private Universities (Amendment) Act 2016. The high-tech Millennium City - Gurugram is a milestone in the world of progress and growth. Starex University is set up on the Peri-Urban Suburbs of Gurugram.

Having a nice ambience of greenery, immaculate lawns, and a beautiful, well-maintained campus, it is sprawling in approximately 35 acres on a vast lush green stretch on Delhi - Jaipur Highway, NH-48. The meticulously developed impressive infrastructure of the University in Gurgaon, Haryana, equipped with all modern amenities, playgrounds, sporting facilities and world-class environment, predicts the fervour and passion of its faculty and team towards the distinction in every sphere of education that it strives to achieve.

The Starex University Derive to be an epitome of luminosity and excellence. It would impart the best of education to its students and prepare them to deal with the challenges of the professional world with zeal, high spirits, and optimism. Through world-class facilities and the most talented, dedicated, motivating & expert faculty, the university is committed to the betterment of its students. Also, it works to continuously inspire and drive the students to newer heights in learning and scholarship.

VISION, MISSION AND VALUES

VISION:

To convert our motto 'Nunc Est Semper: Now is Forever' for spreading the light of education with youth empowerment forever as street SMART (simple, moral, action-oriented, responsive and transparent) global citizens.

MISSION:

To impart quality education with the conducive, multi-disciplinary, vibrant and inspirational environment for academic excellence with needed communication skills and spiritual input for becoming street SMART and SIMPLE

VALUES:

- Discipline
- Eco friendly
- Synergy through team work
- Passion for excellence
- Trust and transparency

CHANCELLOR'S MESSAGE



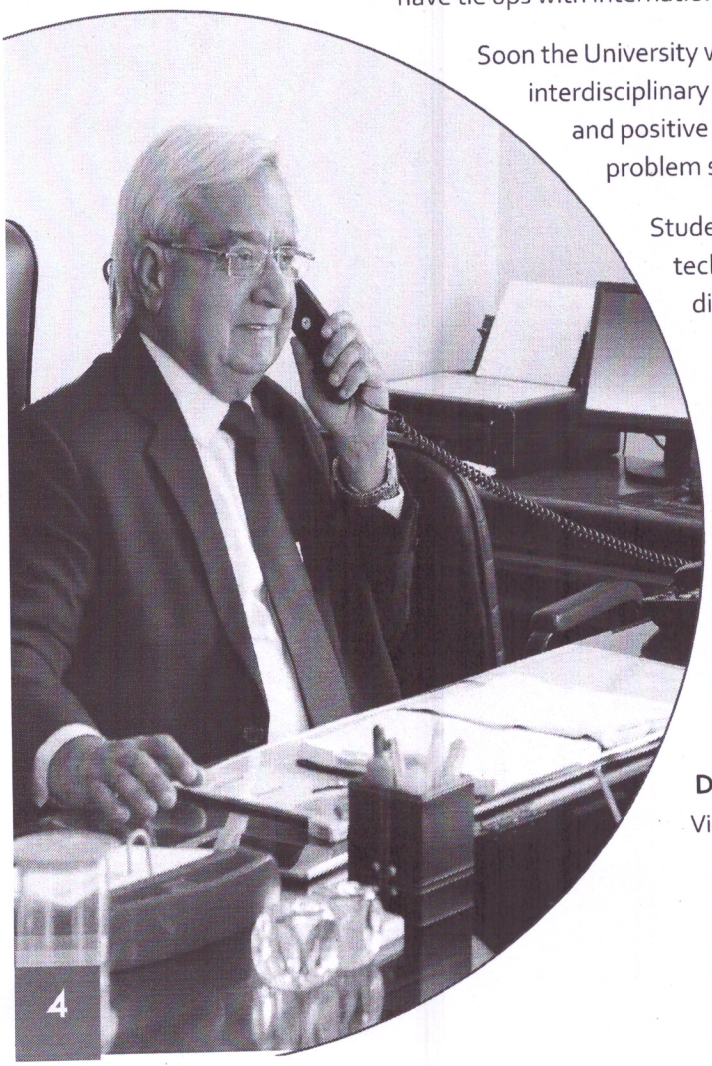
You are welcome to the Starex University. We are glad to have you as students of this University. We expect that during your stay in the University, you will emerge as real human beings with the ability and capability of innovation, creation and decision-making zeal for ushering in sterling and lucrative career. Above all, we expect you to come up to the expectations of the society and be responsible citizens of the country and earn respect among peers and seniors in the global community of the professionals. Now, let me introduce you to our Vision and Mission.

Vice Chancellor's Message

It gives me immense pleasure to welcome all the students who are availing the opportunity of seeking admission in diverse courses being run by this University under the auspices of Starex Foundation – the sponsoring body of Starex University. Starex Foundation has a wonderful legacy of over 35 years in Europe and has made its presence in India for the last 15 years only. In India it has its presence through Real Estate, Education and Hotel Industry.

Here at the Starex University we are committed to help the students fulfill their dreams and aspirations. We have the vision to transform our students, first of all into good human beings and then into competent professionals. This dream will be realized through innovative pedagogy and persistent interaction with business and industry. We are going to work with students to design vibrant educational plans and their individual goals.

There will be a personalized learning environment with continuous monitoring in the campus but of course, there will be a great deal of flexibility. We at Starex University want to attract students with diverse backgrounds from all over the world. Our aim is to develop Starex University as one of the best known Indian Universities in the fields of Science, Commerce, Management, Humanities, Law and Skill Development. For this we are going to have tie ups with internationally acclaimed Institutions and Universities.



Soon the University will be known for its high quality academics programs and interdisciplinary research. Academic culture thus entrusted will drive innovation and positive ideas. Here students will be able to develop critical thinking and problem solving skills. Freedom of expression will be part of our culture.

Students will be given value based education backed by modern technology. Education imparted here at Starex University will be distinguished by a commitment of excellence.

I invite you all; whether a student, a teacher, parents or individuals to visit our lush green and sprawling beautiful campus and to have a glimpse of great infrastructure and State-of-the-Art facilities. We are a great and dedicated team here with handpicked experienced teachers, professionals and scientists.

I am happy that you are considering joining Starex family; we welcome you all and wish you the best for your journey towards excellence and joyful student life.

Dr. Ashok Diwakar
Vice Chancellor

Officers of the University

1. **Visitor**

The Governor of Haryana shall be the Visitor of the University.

2. **Chancellor**

The Chancellor of the University shall be appointed for a period of three years by the Sponsoring Body with the approval of the Visitor.

3. **Vice-Chancellor**

The Vice Chancellor shall be appointed by the Chancellor, as per qualification prescribed by the University Grant Commission, subject to the provisions contained in sub-section 17 (1) and shall hold office for a term of three years or up to the age of 70 years, whichever is earlier, provided that after expiry of the term of 3 years, the Vice Chancellor shall be eligible for re-appointment for another term of 3 years. Provided further that the Vice Chancellor shall continue to hold the office even after the expiry of his/her term till new Vice Chancellor Joins. However, in any case this period shall not exceed 1 year.

5. **Registrar**

The appointment of Registrar shall be made by the Chairperson of the sponsoring body in such manner, as may be specified by the Statutes. The Registrar shall possess the qualifications prescribed by the University Grants Commission.

6. **Chief Finance and Accounts Officer**

The Chief Finance and Account Office shall be appointed by the Chancellor under Section 19(1) of the Act. He/She will be a whole time salaried officer of the University.

7. **Controller of Examination**

There shall be a Controller of Examinations who will be a whole time salaried officer. He/ She must possess the requisite qualifications and experience. The Controller of Examinations shall be appointed by the Chancellor.

प्रारूप 1

पंजीकरण प्रमाण पत्र

कॉर्पोरेट पहचान संख्या : **U80904DL2009NPL195980** **2009-2010**

मैं एतदद्वारा सत्यापित करता हूँ कि मैसर्स

STAREX FOUNDATION

का पंजीकरण, कम्पनी अधिनियम **1956 (1956 का 1)** की धारा **25** के अधीन आज किया जाता है और यह कम्पनी प्राईवेट लिमिटेड है।

यह निगमन-पत्र आज दिनांक तेरह नवम्बर दो हजार नौ को मेरे हस्ताक्षर से दिल्ली में जारी किया जाता है।

Form 1

Certificate of Incorporation

Corporate Identity Number : **U80904DL2009NPL195980** **2009-2010**

I hereby certify that **STAREX FOUNDATION**

is this day incorporated under Section 25 of the Companies Act, 1956 (No. 1 of 1956) and that the company is private limited.

Given under my hand at **Delhi** this **THIRTEENTH** day of **NOVEMBER TWO THOUSAND NINE.**

कम्पनी रजिस्ट्रार Registrar of Companies N.C.T. Of Delhi & Haryana राष्ट्रीय राजधानी क्षेत्र दिल्ली एवं हरियाणा

Sd/-

(MAHESH CHANDRA SAXENA)

सहायक कम्पनी रजिस्ट्रार / **Assistant Registrar of Companies**

राष्ट्रीय राजधानी क्षेत्र दिल्ली एवं हरियाणा

National Capital Territory of Delhi and Haryana

कम्पनी रजिस्ट्रार के कार्यालय अभिलेख में उपलब्ध पत्राचार का पता :

Mailing Address as per record available in Registrar of Companies office :

STAREX FOUNDATION
A-13/1, VASANT VIHAR,
NEW DELHI - 110057,
Delhi, INDIA

From

Additional Chief Secretary to Govt. of Haryana,
Higher Education Department, Chandigarh.

To

Managing Director,
Starex Foundation,
NH-8, PO-Bhorakalan,
Gurgaon-122413.

Memo No: 20/9-2012 UNP (5)
Dated, Panchkula the - 04-3-2014

Subject: - Meeting regarding setting up of Starex University, Gurgaon under Haryana Private Universities Act, 2006.

The Government has considered the proposal submitted by Starex Foundation, Gurgaon for the establishment of **Starex University, Gurgaon** (Haryana) under the Haryana private universities Act. 2006.

A Letter of Intent (LOI) is being issued with the following terms & conditions:-

(i) It will establish an endowment fund worth Rs.5.00 Crores in accordance with the provisions of section 11 of the Act. This endowment fund shall be in the form of Fixed Deposit pledged in the name of Higher Education Commissioner, Haryana, Panchkula.

(ii) It will construct a minimum of 10,000 square meters of covered area for administrative and academic purposes.

(iii) It will provide all the relevant information relating to the first degree and post-graduate degree/ diploma programme including the curriculum structure, contents, teaching and learning process, examination and evaluation system and the eligibility criteria for admission of students to the committee headed by Financial Commissioner and Secretary to Government, Haryana, Higher Education Department. On detailed examination of the information made available the committee shall inform the sponsoring body about any shortcomings in respect of conformity to relevant regulations for rectification. The university shall offer the programme only after necessary rectification and approval from the committee.

(iv) It will purchase books and journals of at least ten lac rupees (Rs. 10 lac) or as per norms of regulating bodies, whichever is higher and give an undertaking to invest, within the first three years, not less than fifty lac rupees (Rs. 50 lac) or as

1

per the norms of regulating bodies, whichever is higher, on books, journals, computers, library networking and other facilities so as to make the library facilities adequate for contemporary teaching and research.

(v) It will purchase equipments, computers, furniture, other movable and immovable assets and infrastructure facilities (other than buildings, referred to at point No. (ii) above worth twenty lac rupees (Rs. 20 lac) or as per the norms of regulating bodies, whichever is higher, and give an undertaking to procure within the first years equipments, computers, furniture, other movable and immovable assets and infrastructure facilities (other than buildings, referred to in point No. (ii) above worth not less than one crore rupees (Rs.1 Crore)or as per the norms of regulating bodies, whichever is higher.

(vi) It will give an undertaking to appoint at least one Professor, two Associate Professors and adequate number of Assistant Professors along with necessary supporting staff in each department as per UGC norms or discipline to be started by the University.

(vii) It will maintain objectivity, fairness and transparency in the recruitment of teachers of the proposed university with qualification not less than those prescribed by the University Grants Commission or other regulating bodies.

(viii) It will give an undertaking to take up co-curricular activities like seminars, debates, quiz programmes and extra curricular activities like games, sports, National Service Scheme, National Cadet corps etc for the benefit of students as per the norms laid down by the regulating bodies.

(ix) It will give an undertaking for establishment of provident fund and to take up welfare programmes for the employees of the university.

(x) It will fulfill such other conditions and provide such other information as may be prescribed by University Grants Commission, All India Council for Technical Education or any other statutory body established by Central or State Government.

(xi) It will provide its commitment to prevent all types of ragging in the campus in accordance with the regulations prescribed by the University Grants Commission, Government norms and statutory provisions in this regard, if any.

2

(xii) It will fulfill such other conditions as may be prescribed by State Government from time to time.

(xiii) It will provide such other information as directed and sought by the State Govt. from time to time.

(xiv) The sponsoring body shall ensure that requisite infrastructure, books, equipments and furniture etc. are well in place at the time of inspection of the committee as per the conditions of the Letter of Intent and provisions of the Haryana Private Universities Act, 2006.

(xv) As per lease deed, the land comprising Khasra Nos. 192//24/2, 25/2, 193//18/2, 19/2/1, 21/1/2, 21/2, 22/2, 23, 195//1, 2, 10, 196//4, 5, 6, 7 falling in the revenue estate of village Bhora Kalan as well as the land comprising 35//11, 12/1, 19, 20, 21/1, 21/2, 22, 36//15,16/1, 16/2, 25, 37//5, 1/1, 38/1/2, 2 falling in the revenue estate of village Binola Distt. Gurgaon forms part of this total land measuring 179 kanal 10 Marla, which has been leased out to M/s. Starex Foundation. The sponsoring body shall execute a fresh lease deed for already constructed buildings etc.

(xvi) The subject cited site falls in the Controlled Area declared around primary school of village Binola and as per the Final Development Plan of Pataudi-Haily Mandi-2031 AD, the site falls in the agriculture zone, wherein establishment of such for institutional projects is not permissible. The sponsoring body shall obtain necessary approval/clearances from the Town and Country Planning Department, Haryana.

(xvii) As per lease deed submitted by the applicant, the applied land is approximately 22.4 acres and which has been leased out to Starex Foundation for 30 years for establishment of the subject cited university whereas as per Departmental Policy, the lease deed of minimum 99 years is required for grant of permission for such projects. The sponsoring body shall submit a fresh lease deed accordingly.

(xviii) As per layout plan collected from the applicant by DTP (E) Gurgaon, in respect of this leased out area, there exist unauthorized construction also which needs to be compounded & this compounding is subject to the fulfillment of the zoning regulations/building bye-laws. The sponsoring body shall obtain necessary approval/clearances from the Town and Country Planning Department, Haryana.

(xix) The sponsoring body shall obtain right of way to the proposed University.

(xx) A Higher Secondary School and other educational institutions are functional at this site but the applicant has not mentioned whether these institutions are to be shifted somewhere else. The sponsoring body shall submit a clarification in this regard.

(xxi) The applicant is required to obtain CLU permission of the area after excluding the pro rata area where construction has been raised before the declaration of controlled area, as per the policy dated 20.11.2007. The sponsoring body shall obtain necessary approval/clearances/CLU permission from the Town and Country Planning Department, Haryana.

(xxii) The university shall offer minimum three faculties at its commencement and shall provide instructions upto the level of Ph.D. in a period of three years in any of the three faculties in which it is imparting degrees.

(xxiii) The proposed university shall give impetus to research in all disciplines. Doctoral progammes shall also be introduced in each discipline in a systematic manner.

(xxiv) Admissions in various under graduate courses shall be made only on the basis of all India recognized test for which a separate approval of the State Government shall be obtained in accordance with provisions of section 35 of the Act. Further, this procedure of admission in under graduate courses shall be duly incorporated in the first statute and ordinances of the proposed university. The procedure for admission in post graduate courses shall also be got approved from the State Government separately.

(xxv) The sponsoring body shall also adhere to the provisions of the Haryana Private Professional Technical Educational Institutions (Regulation of Admission and Fixation of Fee) Act, 2012 regarding technical courses.

(xxvi) All admission shall be made strictly on merit and there shall be no quota of the management in any course.

(xxvii) That the appointments shall be given only to those persons as faculty having qualifications prescribed by the UGC and other regulatory authorities.

(xxviii) Before starting admission in any course, approval in principle of the respective regulating agencies shall be obtained for running various courses and the same shall be

duly notified at the time of inviting applications from students.

(xxix) The key posts like Vice- Chancellor and Registrar in the University shall be manned by persons of eminence in the field of academia and administration.

(xxx) Adequate housing facilities for the faculty, staff and students shall be provided in the university by the sponsoring body before the commencement of its operations.

(xxxi) The University shall not offer distance education programmes and shall not establish off campus and study centres.

(xxxii) All terms and conditions prescribed in the Haryana Private Universities Act, 2006 as amended from time to time and Rules framed there under shall be strictly complied with, including 25% reservation for the students of Haryana and concessional fee structure applicable for them.

The sponsoring body should fulfill all the requirements stated above and report compliance to the Government within a period of one year which may on request can further be extended for a maximum period of one year, not exceeding six months at a time, by the state government if it is satisfied that the sponsoring body has taken substantial steps towards setting up of the university.

If the sponsoring body fails to comply with the directions, its proposal submitted will stand rejected and the LOI issued shall be deemed to be withdrawn.

Superintendent UNP
for Additional Chief Secretary to Govt. of Haryana,
Higher Education Department, Chandigarh

Regd. No. CHD/0093/2015–2017

Haryana Government Gazette

EXTRAORDINARY

Published by Authority

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No. 135-2016/Ext.] CHANDIGARH, THURSDAY, AUGUST 25, 2016 (BHADRA 3, 1938 SAKA)

HARYANA VIDHAN SABHA SECRETARIAT

Notification

The 25th August, 2016

No. 20-HLA of 2016/85.— The Haryana Private Universities (Second Amendment) Bill, 2016, is hereby published for general information under proviso to Rule 128 of the Rules of Procedure and Conduct of Business in the Haryana Legislative Assembly :-

Bill No. 20-HLA of 2016.

THE HARYANA PRIVATE UNIVERSITIES (SECOND AMENDMENT) BILL, 2016

A

BILL

further to amend the Haryana Private Universities Act, 2006.

BE it enacted by the Legislature of the State of Haryana in the Sixty-seventh Year of the Republic of India as follows:-

Short title.

1. This Act may be called the Haryana Private Universities (Second Amendment) Act, 2016.

Amendment of section 17 of Haryana Act 32 of 2006.

2. For sub-section (1) of section 17 of the Haryana Private Universities Act, 2006 (hereinafter called the principal Act), the following sub-section shall be substituted, namely:-

"(1) The Vice-Chancellor shall be appointed by the Chancellor as per the qualifications prescribed by the University Grants Commission, subject to the provisions contained in sub-section (7) and shall hold office for a term of three years:

Provided that after expiry of the term of three years, the Vice-Chancellor shall be eligible for re-appointment for subsequent terms of three years each till he attains the age of seventy years, if he has contributed significantly to raise the academic and research standards of the university.".

Amendment of Schedule to Haryana Act 32 of 2006.

3. In the Schedule to the principal Act, after serial number 19 and entries thereagainst, the following serial number and entries thereagainst shall be added, namely:-

"20. Starex University District Gurgaon".

Price : 5-00

STATEMENT OF OBJECTS AND REASONS

There is a need for creation and expansion of educational institutions for improving opportunities of higher education for the youth of the State. In order to accommodate the unprecedented growth of students in higher education, and also to cross the target of 30% gross enrolment ratio (GER), we need to roughly double the number of institutions at all levels by 2020. The Government intervention would not be adequate to meet this benchmark in higher education. We need to enlist the participation of private sector in a major way. Haryana Private Universities Act, 2006 has been brought essentially to rope in private sector to supplement the initiative of Government in expanding the capacity in higher education and upscaling its standards.

The Private Universities established till date have shown promise to be emerged as Centres of Excellence in academic spheres. The private universities in the State do not receive any funding/grant/financial assistance from the State Government and it takes a considerable time for a Vice-Chancellor to familiarize with the regulatory, academic and research works of the university system. Therefore, for the steady progress and academic development, it is proposed that there should not be any cap/restriction on the number of terms of a Vice-Chancellor in a private university. The Vice-Chancellor shall be eligible for re-appointment for subsequent terms of three years each till he attains the age of 70 years, if the Vice-Chancellor has contributed significantly to raise the academic and research standards of the university.

Further, to achieve the objectives enshrined in the Haryana Private University Act, 2006, a proposal has been formulated for setting up of Starex University, Gurgaon.

Hence, this Bill.

RAM BILAS SHARMA,
Education Minister, Haryana.

R.K. NANDAL,
Secretary.

Chandigarh:
The 25th August, 2016.

Ph. 23236351, 23232701, 23237721, 23234116

www.ugc.ac.in

SPEED-POST

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

No. F. 5-3/2017 (CPP-I/PU)

May, 2017

22 MAY 2017

The Vice Chancellor,
Starex University,
Vill. Binola, NH-8,
P.O. Bhorakalan, Dist. Gurgaon,
Haryana.

Sub - Status of Starex University, NH-8, Vill. – Binola, P.O. Bhaorakalan, Gurugram, Haryana.

Sir,

With reference of your letter No. SU/UGC/2017/59 dated 30.03.2017 on the above subject, I am directed to inform you that Starex University, NH-8, Vill. – Binola, P.O. Bhaorakalan, Gurugram, Haryana has been established by an Act of State Legislature of Haryana as a Private University and is empowered to award degrees as specified under Section 22 of the UGC Act through its main campus in regular mode with the approval of Statutory Bodies/Councils, wherever its required.

Starex University, NH-8, Vill. – Binola, P.O. Bhaorakalan, Gurugram, Haryana is not authorized to open study centre/ off campus centre beyond the territorial jurisdiction of the state as per the judgment of Hon'ble Supreme Court of India in case of Prof. Yashpal Vs. State of Chhattisgarh. The University can not open its centre(s) even within the state as per the provision of UGC (Establishment of and Maintenance of Standards in Private Universities) Regulations, 2003 without the approval of UGC.

The UGC has not granted any approval to the University to open off campus/study centre.

For information related to Distance Education you are requested to directly approach Distance Education Bureau of UGC, UGC Office, 35, Feroze Shah Road, Delhi.

Yours faithfully,

(Kundla Mahajan)
Under Secretary (CPP-I)

STAREX UNIVERSITY, GURUGRAM
Inward No.: 19
Date of Receipt: 24/5/17
Signature of Officer:

PART - I

HARYANA GOVERNMENT

LAW AND LEGISLATIVE DEPARTMENT

Notification

The 7th February, 2018

No. Leg.2/2018.— The following Act of the Legislature of the State of Haryana received the assent of the Governor of Haryana on the 24th January, 2018 and is hereby published for general information:-

HARYANA ACT NO. 1 OF 2018

THE HARYANA PRIVATE UNIVERSITIES (SECOND AMENDMENT) ACT, 2016

AN

ACT

further to amend the Haryana Private Universities Act. 2006.

Be it enacted by the Legislature of the State of Haryana in the Sixty-seventh Year of the Republic of India as follows:-

1. This Act may be called the Haryana Private Univeristies (Second Amendment) Act, 2016. Short title.

2. For sub-section (1) of section 17 of the Haryana Private Universities Act, 2006 (hereinafter called the principal Act), the following sub-section shall be substituted, namely:- Amendment of section 17 of Haryana Act 32 of 2006.

"(1) The Vice-Chancellor shall be appointed by the Chancellor as per the qualifications prescribed by the University Grants Commission, subject to the provisions contained in sub-section (7) and shall hold office for a term of three years:

Provided that after expiry of the term of three years, the Vice-Chancllor shall be eligible for re-appointment for subsequent terms of three years each till he attains the age of seventy years, if he has contributed significantly to raise the acadmic and research standards of the university.".

3. In the Schedule to the principal Act, after serial number 19 and entries thereagainst, the following serial number and entries thereagainst shall be added, namely:- Amendment of Schedule to Haryana Act 32 of 2006.

"20. Starex University District Gurgaon".

KULDIP JAIN,
Secretary to Government Haryana,
Law and Legislative Department.

55972—L.R.—H.G.P., Chd.

From

Principal Secretary Govt. Of Haryana
Higher Education, Department,
Chandigarh

To

The Vice Chancellor,
Starex University,
Gurugram.

STAREX UNIVERSITY, GURUGRAM
Inward No.: 12
Date of Receipt: 16/3/17
Signature of Officer:

Memo No. 18/21-2017 UNP (5)
Dated the Panchkula 16th March, 2017

Subject:- Grant of NOC for the new courses w.e.f the academic session 2017-18

Please peruse the subject cited above.

I have been directed to inform you that the State government has granted NOC for the following new courses proposed to be started by your University as per the details given below:-

a. B.A. Pass Course,
b. B.A. Hons. (in English, Economics, Political Science, History, and Psychology)- a 3 years programme w.e.f. 2017-18 and
c. M.A (English and Economics) undergraduate- a 3 years programme w.e.f 2017-18
d. B.Sc. Non –medical (Pass course)
e. B.Sc. Hons. (Chemistry, Physics, Maths);
f. B.Sc. Medical, Pass course,
g. B.Sc. Hons. (Zoology, Botany);
h. M.Sc. Mathematics;
i. B.C.A.;
j. B.Sc. Computer Science,
k. M.Sc. Computer science,
l. B.Com;
m. B.Com(Hons),
n. M.Com,
o. BBA
p. Bachelor Of Hotel Management,
q. Diploma/Certificate in Hotel Management,
r. Diploma/ Certificate in Desktop Publication

The approval shall be subject to the following conditions:-

1. The eligibility criterion for admission to undergraduate and post graduate programmes, number of seats in each programme/course and the duration of courses should be in line with the norms and regulations of UGC and other regulatory authorities.
2. The faculty to be engaged should be well qualified, and as per UGC norms and regulations.
3. Choice Based Credit System shall be mandatory and communication skills, information technology skills and basic mathematics must be included in the curriculum for all students. The core subjects and the elective subjects should be well defined before starting the new course
4. The aforementioned amendments shall be incorporated and the necessary changes may also be made so as to make the new programmes more effective and viable
5. The number of faculty members to be engaged shall also be in accordance with the UGC guidelines/ norms and these details must be prominently displayed on the website of the University.
6. The subject of Environmental studies will be mandatory at all the under graduate levels in compliance to the orders of Hon'ble Supreme Court Of India.

Superintendent UNP,
for Principal Secretary Govt. Of Haryana
Higher Education, Department,
Panchkula.

Authorities of the University

1. Governing Body

The Governing Body shall be the supreme authority of the university. All the movable and immovable property of the university shall vest in the Governing Body.

Constitution- the Governing body shall consist of following members.

a. The Chancellor - Chairperson
b. The Vice-Chancellor
c. The Secretary to Government, Haryana, Education Department, or in his absence, Director, Higher Education, Haryana;
d. Five persons nominated by the Starex Foundation out of whom two shall be eminent educationists;
e. One expert of management or technology from outside the university, nominated by the Chancellor; and
f. One expert of finance, nominated by the Chancellor.

The Governing Body shall meet at least three times in each calendar year. The quorum of the meetings of the Governing Body shall be four, provided that the Secretary to Government, Haryana, and Education Department or in his absence, Director, Higher Education shall be present in each meeting in which decisions on issues involving government policies/instructions are to be taken up.

Terms of Office of Nominated Members-The nominated members shall be appointed for three years. In case of resignation, removal or the office of nominated member getting vacant for any other reason shall be filled as soon as may be convenient by the nominating authority. The members of the Governing Body shall, subject to the maximum term mentioned in the nomination letter, hold office as dim fit by the Starex Foundation.

Governing Body Meetings during Academic Year 2017-18. We conducted three meetings of the Governing Body, Considered and resolved that the decisions of the Governing Body be ratified.

2. Board of Management

Constitution: The Board of Management shall consist of the following members:

a. The Vice Chancellor as Chairperson;
b. The Secretary of the Education Department of the Government of Haryana, or in his or her absence, Director of Higher Education of the Government of Haryana;
c. Two members of the Governing Body, nominated by the Sponsoring Body;
d. Three eminent educationists who are not the members of the Governing Body, nominated by the Starex Foundation;
e. Three persons from amongst the teachers, nominated by the Starex Foundation; and
f. Two teachers, nominated by the Vice Chancellor.

a) The Vice Chancellor shall be the Chairperson of the Board of Management.
b) The registrar shall be the Member-Secretary of the Board of Management but shall not have a right to vote.
c) The term of office for members of the Board of Management shall be three years.
d) The Board of Management shall meet at least once in every two months.

The quorum of the meetings of the Board of Management shall be five, provided that the Secretary of the Education Department of the Government of Haryana, or in his absence, Director of Higher Education of the Government of Haryana, shall be present in each meeting where decisions on issues involving Government policies or instructions are to be made.

Board of Management Meetings during Academic Year 2017-18. We conducted three meetings of the Board of Management, considered and resolved that the decisions of the Board of Management be ratified.

3. Academic Council

The Academic Council shall be the Supreme Academic Body of the University. The Academic Council shall, subject to the provisions of the Haryana Act, Statutes, Ordinances, Regulations and Rules have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the University, co-ordinate and exercise general supervision over the academic policy of the University exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Statutes.

Constitution: The Academic Council shall consist of the following members:-

a. The Vice Chancellor as Chairperson;
b. The Pro-Vice Chancellor(s)
c. The Controller of Examinations;
d. The Deans of Schools of the University;
e. Two Professors or Associate Professors and one Assistant Professor.
f. Librarian
g. Three educationists of repute or distinguished persons from any other field related to the activities of the University who are not in the service of the University, nominated by the Chancellor; and
h. Three persons who are not in the service of the University and who are nominated by the Chancellor for their specialized knowledge.

The Registrar shall be the Member Secretary of the Academic Council but not a member of the Council.

All members of the Council other than the ex-officio member shall hold office for three years.

In case of any position getting vacant due to resignation, removal or for any other reason shall be filled as soon as possible by the nominating authority.

Academic Council Meetings during Academic Year 2017-18. We conducted three meetings of the Academic Council, considered and resolved that the decisions of the Academic Council be ratified.

Committees & Boards of the University

Board of Studies

There shall be a Board of Studies for each department/School comprising:

a. The HOD of the Department/School who shall be the Chairperson
b. All Professor of the Department/School
c. To teachers of the concern Department/School to be nominated by the Vice Chancellor in consultation with HOD
d. One outside expert to be nominated by the vice chancellor

Provided that a person who, in one way or the other, is involved in publication of Cheap notes, Guides or help books shall not be eligible to be a member of a Board of Studies.

Further, there may be a common Board of Studies for one or more Departments/Schools if the Circumstances so warrant.

a. The term of members, other than ex-officio member(s) , shall be 3 years
b. $2/5^{th}$ of the members shall constitute the quorum
c. The meetings of the Board of Studies shall be held at least once a year
d. The Board of Studies shall recommend to the Academic Council, through the Department/ School Concerned, Programmes and Syllabi of the studies and text books for various subject for undergraduate and Postgraduate classes & Research Degree.
e. The Board of Studies shall also make recommendations to Vice Chancellor, regarding the appointment of paper setters & Examiners for the Undergraduate, Postgraduate and other Programmes, as the case may be.
f. The Board of Studies shall deal with any other matter that may be referred to it by the Department/School/Chancellor/Vice Chancellor.

Finance Committee

The Finance Committee shall be the Principal Financial Body of the University to take care of financial matters.

Constitution: The Finance Committee shall consist of the following members:-

a. Chancellor – Chair Person
b. Vice Chancellor
c. Pro-Vice Chancellor(s), if any;
d. Registrar;
e. A Professor nominated by the Governing Body;
f. A financial expert nominated by the Governing Body;
g. One nominee of the Board of Management; and

h. The Chief Finance and Accounts Officer as Secretary.

In case of any position getting vacant due to resignation, removal or for any other reason shall be filled as soon as possible by the nominating authority.

Admission Committee

The University shall constitute an Admission Committee under the direction of the Chancellor.

Constitutions: The Committee shall consist of the following members:-

a. The Chancellor as Chairman;
b. The Vice Chancellor as Member;
c. The Pro Vice Chancellor as Member;
d. The registrar shall be the Member-Secretary of the Admission Committee but shall not have a right to vote.
e. Principal(s)/ Director(s) as Member(s)
f. Respective Faculty Deans as Members
g. One officer of the Academic Department nominated by the Vice Chancellor

Terms of Office of Nominated Members- The nominated members shall be appointed for three years. In case of any position getting vacant due to resignation, removal or for any other reason shall be filled as soon as possible by the nominating authority.

Examination Committee

There shall be an Examination Committee under the Chairmanship of Vice Chancellor.

Constitution: The Finance Committee shall consist of the following members:-

a. Vice Chancellor as Chairman- Ex-officio;
b. Pro-Vice Chancellor(s) as Vice Chairman;
c. The Controller of Examination as Member Secretary; - Ex- Officio
d. One Professor from each Faculty as Members
e. Asst. COE as Member- Ex- Officio
f. One official/officer nominated by the Vice Chancellor, if need be

Terms of Office of Nominated Members- The members shall be appointed for three years, except ex-officio member. In case of any position getting vacant due to resignation, removal or for any other reason shall be filled as soon as possible by the nominating authority who shall be Chancellor (Chairman).

Any other committee(s) to be notified by the Vice-Chancellor time to time.

STAREX UNIVERSITY, GURUGRAM
FACULTY DETAIL (ACADEMIC YEAR 2017-18)

S.No.	Name	Joining Date	Resign Date	Employee Department	Employee Position
1	Shalini Jauhari	May 10,2017		Life Sciences	Professor
2	Suruchi Kapur	June 19,2017		Commerce & Management	Asst. Professor
3	Vandana Kaushik	June 01,2017		Physical Sciences	Asst. Professor
4	Usha Yadav	May 10,2017		Life Sciences	Asst. Professor
5	Shivani Joon	June 01,2017		Computer Sciences	Lecturer
6	Dhani Ram Agarwal	June 01,2017		Commerce & Management	Prof. Emeritus
7	Divya Tyagi	March 15,2017		Physical Sciences	Dean Academic
8	Ritu Malik	July 21,2017		Physical Sciences	Asso. Prof.
9	Aadya Prasad	August 16,2017	25-04-2018	Physical Sciences	Lecturer
10	Subit Kumar Jain	September 01,2017		Physical Sciences	Lecturer
11	Sakshi Kathuria	August 03,2017		Computer Sciences	Asst. Professor
12	Bhupender	August 01,2017		Hotel & Management	Asst. Professor
13	Sapna Yadav	October 05,2017		Commerce & Management	Asst. Professor
14	Annu Kadian	August 18,2017		Physical Sciences	Lecturer
15	Sweety Ahlawat	November 07,2017		Hotel & Management	Asst. Professor
16	Naveen Kumar	January 08,2018		Life Sciences	Asst. Professor
17	Prem Chand Popli	June 01,2017		Humanities	Asso. Prof.
18	Adityavir	June 01,2017		Humanities	Asso. Prof.
19	Kuldeep Singh	January 19,2018		Humanities	Asst. Professor
20	Mohd Jamshed	March 05,2018	01-06-2018	Academic	Asst. Professor
21	Anil Kumar Aggarwal	October 05,2017		Commerce & Management	Asso. Prof.
22	Richa Chaturvedi	April 01,2017		Computer Sciences	Professor

STAREX UNIVERSITY, GURUGRAM
NON TEACHING/ADMIN DETAIL (ACADEMIC YEAR 2017-18)

S.No.	Name	Joining Date	Resign Date	Employee Department	Employee Position
1	Sohan Lal Vasishta	January 03,2017		Administration	Registrar
2	Manish Kumar	May 21,2018		Administration	Office Asst.
3	SANJAY KUMAR	June 07,2018		Administration	Estate Manager
4	Neeru Pathak	June 02,2018		Administration	Receptionist
5	Manphul Singh Tanwar	May 09,2017		Exam	A.R. Exam
6	Ratnesh Kumar Sharma	April 24,2017		Library	Library Assistant
7	Rita Rana	January 01,2017		Administration	Deputy Registrar
8	Ashok Diwakar	January 01,2017		Administration	Vice Chancellor
9	Amit Vishwakarma	February 06,2017		Administration	Estate Manager
10	Chetan Swaroop Bhardwaj	March 01,2017		Administration	COE
11	Anshul Dixit	June 07,2017		Admissions, Marketing & University Development	General Manager
12	Gaurav Kumar	May 17,2017		Academic	Asst. Supdt. Academic
13	Sachin Sharma	March 01,2017		Administration	Assistant Registrar (Accounts)
14	Satpal Yadav	May 01,2017		IT	IT In charge
15	Govind Singh	January 04,2017	14-06-2018	Administration	DEO Exam
16	Shashi Vishwakarma	June 02,2017		Administration	Receptionist
17	Harsh Yadav	April 01,2017	01-10-2017	Administration	Lab Attendant
18	Sunil Kumar	May 22,2017		Store	DEO
19	Narender Kumar	September 22,2017		Administration	PS to PVC
20	Arti	July 17,2017	23-06-2018	Library	Library Attendant
21	Naveen	September 18,2017		Lab	Lab Attendant
22	Lokesh	September 18,2017	06-03-2018	Lab	Lab Attendant
23	Raghvendra Nath Jha	January 02,2018	25-04-2018	Security/Transport	Transport I/C
24	Nidhi Dhiman	January 02,2018	01-03-2018	Medical	Staff Nurse
25	Sandeep	January 15,2018	25-04-2018	Administration	Office Attendant

26	Vinod Kumar Rana	February 12,2018		Administration	Hostel warden
27	Gurpreet Singh Chadha	March 07,2018		Marketing	Councelor/ Marketing Executive
28	SHIKHA POPLI	March 01,2018	10-04-2021	Accounts	Accounts & HR Executive
29	Shikha Walia	March 19,2018		Administration	DEO
30	Santosh Kumar Jha	May 09,2018		Accounts	Sr. Accountant Executive
31	Shikha Walia	March 19,2018		Administration	Councelor/ Marketing Executive
32	Clockadmin	January 03,2017		Administration	Registrar

STAREX UNIVERSITY

Gurugram











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Chancellor's Address

Dear Students,

You are welcome to the Starex University. We are glad to have you as students of this University. We expect that during your stay in the University, you will get shaped as real human being with the ability and capability of decision-making for ushering in sterling & lucrative career. Above all, we expect you to come up to the expectations of society as a responsible citizen of the country and earn respect among peers and seniors in the global community of professionals. Now, let me introduce you to our Vision and Mission.

VISION

- Building the next generation of highly employable and self employed global citizens to shape the future of India.
- To get developed into a center of academic excellence and to promote Professional, Technical & Vocational expertise and research.
- To infuse in the minds of our students the lust for basic awareness of today's global exigencies and necessities to place them strongly and firmly on the professionally and technically driven platform.

MISSION

- To create a diverse, vibrant and inspirational environment for teaching and learning for its faculty and students.
- To foster academic excellence, develop elegant communication skills to meet the present day requirements and needs in this competitive world to keep pace with the national and international competitors.
- To make our students knowledge hungry by developing in them the tendency of lifelong learning.

With this, I wish all the best for you all.

S. Mohinder Singh
Chancellor



Vice Chancellor's Message

It gives me immense pleasure to welcome all the students who are availing the opportunity of seeking admission in diverse courses being run by this University under the auspices of Starex Foundation – the sponsoring body of Starex University. Starex Foundation has a wonderful legacy of over 35 years in Europe and has made its presence in India for the last 15 years only. In India it has its presence through Real Estate, Education and Hotel Industry.

Here at the Starex University we are committed to help the students fulfill their dreams and aspirations. We have the vision to transform our students, first of all into good human beings and then into competent professionals. This dream will be realized through innovative pedagogy and persistent interaction with business and industry. We are going to work with students to design vibrant educational plans and their individual goals.

There will be a personalized learning environment with continuous monitoring in the campus but of course, there will be a great deal of flexibility. We at Starex University want to attract students with diverse backgrounds from all over the world. Our aim is to develop Starex University as one of the best known Indian Universities in the fields of Science, Commerce, Management, Humanities, Law and Skill Development. For this we are going to have tie ups with internationally acclaimed Institutions and Universities.



Soon the University will be known for its high quality academics programs and interdisciplinary research. Academic culture thus entrusted will drive innovation and positive ideas. Here students will be able to develop critical thinking and problem solving skills. Freedom of expression will be part of our culture.

Students will be given value based education backed by modern technology. Education imparted here at Starex University will be distinguished by a commitment of excellence.

I invite you all; whether a student, a teacher, parents or individuals to visit our lush green and sprawling beautiful campus and to have a glimpse of great infrastructure and State-of-the-Art facilities. We are a great and dedicated team here with handpicked experienced teachers, professionals and scientists.

I am happy that you are considering joining Starex family; we welcome you all and wish you the best for your journey towards excellence and joyful student life.

Dr. Ashok Diwakar
Vice Chancellor

About Starex University

The Starex University, Gurugram, sponsored by Starex Foundation, has been established under the provisions of Haryana Private Universities (Amendment) Act 2016 vide Haryana Govt. Act No. 20 of 2016 & published in the Haryana Govt. Gazette Extra-ordinary on 25th August 2016 vide Notification No. 20 HLA of 2016/85. The Starex University has designed a masterplan paradigm for conducting vocational and employment centric Bachelor's and Master's programmes with a view to catering to the needs of a competent cadre of young professionals for managing all facets of the development of our country. There is a saying that "Visualization is a key to success". As in last decade our country is highly influenced by the globalization to visualize a big upward trend of advancement in every aspect of life. In this competitive era only those people are given to survive who have got the global vision and one among such people is S. Mohinder Singh, the founder of Starex Foundation and Chancellor of Starex University who came from Germany with a Global Vision. Starex University is pioneer in providing such opportunities to our young generation as to develop a global vision. Our doors are open for all students but one thing which is needed and ought to be nurtured is the burning desire to grow. "Where there is a will, there is a way"- this golden maxim befits our organization which, acting on this maxim, is on the road of progress by leaps and bounds. Starex University stands firmly with all the aspiring students who have their dreams of achieving higher goals of education. Starex University is an organization that guides the students regarding the latest professional careers available. To meet the institutional objective of delivering holistic education, the management has invested heavily in ultra modern academic ambiance, sports facilities, classrooms, laboratories, library, research journals hostels and residences etc.

Starex University is located in the National Capital Region at NH-48 in the vicinity of Village Binola near Manesar, Gurugram and has a lush green, sprawling & elegant campus with modern infrastructure and excellent academic aura with its highly educated & experienced faculty. With the world class teaching techniques and innovative academic programs, Starex University intends to become one of the leading Universities in India with an acknowledged reputation for excellence in research & teaching.



Senior Officers of the University

Besides the visitor-his Excellency the Governor of Haryana and the Chancellor S. Mohinder Singh, the following are the officers of Starex University.



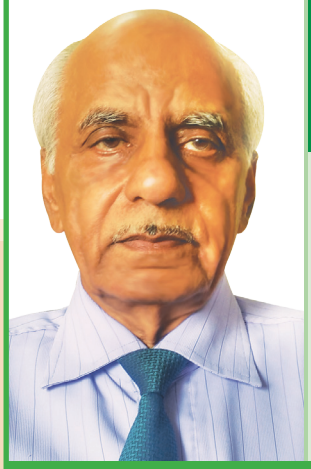
Dr. Ashok Diwakar
Vice Chancellor
+91-8053218888

A popular face of higher education in Haryana who made Govt. College for Girls Sec-14 Gurugram, the best college of Haryana and was also awarded Best Principal award by the then Governor and CM of Haryana. An educational administrator, socialite and an author Dr. Diwakar is associated with number of religious, literary and cultural associations of Gurugram.



Dr. S.L. Vasishta
Registrar
+91-7027720801

An eminent educationist and administrator with a difference also made Chemistry as one of the most popular subjects in Northern Haryana by using modern and innovative techniques.



Sh. C.S. Bhardwaj
Controller of Examinations
+91-7027720830

Contributed a great deal in progress and development of MD University Rohtak in the fields of legal matters and examination reforms by virtue of experience and expertise. He has been awarded roll of honor by the Vice Chancellor of MD University in the year 2000.



Sh. Manoj Gupta
Finance Officer
+91-8222850191

Young professional, expert in the areas of finance and accounts.



Sh. Ram Kumar
OSD & AR (Estt. & HR)
+91-9541995463

Enriched with the knowledge of experience in all the matters concerning AICTE,UGC,MHRD and Establishment.



Ratnesh Kr. Sharma
Assistant Librarian
+91-8053023046

Well versed in applying library application koha & e-granthalaya (Developed by Ministry of IT NIC Govt. of India) for library automation & library technical processing work having 10 research publication.

Senior Academicians of the University



Dr. D. R. Agarwal
Emeritus Professor
+91-9910565238

Renowned Economist, Mathematician and Author of repute who tought at various Universities in the NCR.Holds Limca Book of world record for remaining 50 years in teaching service continuously.



Dr. Divya Tyagi
Dean Applied Sciences
+91-9871089402

An eminent educationist and administrator with a difference also made Chemistry as one of the most popular subjects in Northern Haryana by using modern and innovative techniques.



Dr. Aditya Veer
Associate Professor Pol. Science

He Is a prolific author and expert in the area of political Science and Public Administration.His books are widely read by candidates preparing for UPSC.



Dr. P.C. Popli
Associate Professor History
+91-9911384033

Has impeccable credentials as forceful but sensitive teacher of History.His vast experience in teaching and educational administration is his forte.



Dr. Madan Lal Sawhney
Cultural and Library Adviser
0124-4118240

An academician who has been engaged by CBSE and NCERT to motivate Public School teachers throughout India,he is popular face of cultural and literary activities in Haryana.



Dr. Richa Chaturvedi
Counsellor
+91-9717703320

An academician having strong academic background,enriched with good team work and interpersonal skills.Expert in providing new ideas and inspiration to the young generation.



Dr.Shalini Jauhari
Assistant Professor Zoology
+91-8130766899

A learned, experienced, enthusiastic and amicable personality with wide exposure,working to bring science in thought process of people.

Schools of Study, Courses therein, No. of Seats & Fee Prescribed

S.No.	Name of School	Courses	No. of Seats	Year	Min. Eligibility Criteria	Fee Per Annum
1.	School of Humanities	B.A. (Pass)	60	3	10+2 Pass	65000/-
		B.A. (Hons.) in Eco., Pol. Sc. History & Psychology	60	3	10+2 Pass with 45% marks	70000/-
		M.A. English	40	2	Bachelor degree of 3 years duration with 45% marks	60000/-
		M.A. Economics	40	2	Bachelor degree of 3 years duration with 45% marks	60000/-
2.	School of Commerce & Management	BBA	60	3	10+2 pass with 45% marks	95000/-
		B.Com (Pass)	60	3	10+2 pass with 45% marks	72000/-
		B.Com (Hons.)	60	3	10+2 pass with 45% marks	77000/-
		M.Com	40	2	B.Com (Hons.) / (Pass)/ BBA or B.A with Economics/Marketing/Insurance of 3 year duration with atleast 45% marks	65000/-
3.	School of Applied Sciences	B.Sc. (Non-Medical)	60	3	10+2 with PCM with atleast 45% marks	70000/-
		B.Sc. (Hons.) Phy., Chem.	60	3	10+2 with PCM/PCB with atleast 45% marks	75000/-
		B.Sc. (Hons.) Mathematics	60	3	10+2 with Mathematics with atleast 45% marks	75000/-
		M.Sc. Mathematics	40	2	B.Sc./B.A. (Hons./Pass) with Mathematics with atleast 50% marks	65000/-
4.	School of Computer Sciences	BCA	60	3	10+2 Pass with 45%	90000/-
		B.Sc. Computer Science	60	3	10+2 Pass	75000/-
		M.Sc. Computer Science	40	2	Bachelor /PG Degree in any discipline with atleast 45% marks	75000/-
5.	School of Hotel Mgt.	Bachelor of Hotel Management	60	4	10+2 Pass	90000/-
		Diploma in Front Office Operations	60	1.5	10+2 Pass	75000/- (Full Course)
		Diploma in House Keeping	60	1.5	10+2 Pass	75000/- (Full Course)
6.	School of Life Sciences	B.Sc. (Medical)	60	3	10+2 PCB with atleast 45% marks	70000/-
		B.Sc. (Hons.) Zoology	60	3	10+2 PCB with atleast 45% marks	75000/-
		B.Sc. (Hons.) Botany	60	3	10+2 PCB with atleast 45% marks	75000/-

Notes:

1. The above mentioned fee is exclusive of one time refundable security of Rs.15000 and alumni fee of Rs.2000 non refundable.
2. The various components of above mentioned fee shall be intimated to the students separately.
3. Reservation of seats shall be as per Haryana Private Universities Act-2006 as amended.





Academic Planning

Starex University intends to grow fast as a hub of wide range of courses being offered in the form of traditional, vocational & job-oriented courses. The Schools of Humanities, Life Sciences, Computer Sciences, Applied Sciences, Hotel Management, Commerce and Management have been opened in the first phase for the academic session 2017-18 with the under graduate & post graduate courses (Pass & Hons.). All these courses have been well received and are prone to be run successfully. Graduate degree in Hotel Management is gaining ground now a days and is in growing demand with the expansion of Hotel Industry in the world particularly in India. Therefore, the graduates have a very good opportunity of employment on lucrative jobs in the Hotel industry. Fortunately Starex Group have there on chain of hotels in the brand name of Ramada in India and abroad.

In all the schools, the students are formally equipped with IT & communication skills through a general computer awareness which have been made obligatory at all levels. To create and further strengthen techno-centric academic work culture in the University, an effective Internet network has been put in place to provide efficient internet connectivity to the students and the faculty for prompt access to learning resources the world over. In this regard, the University has earned the distinction of being the first Wi-Fi Campus in the entire region.

All the classrooms of the Schools are spacious, well equipped with good furniture and ultra modern infrastructure for teaching skills. All the rooms are centrally air cooled.

SPORTS/GYM FACILITIES

A healthy mind resides in a healthy body. Acting on this maxim the University has developed excellent facilities for games & sports in the campus. The campus has a fine Tennis Court, Basket Ball Court, an elegant Football ground and a Cricket ground as outdoor games. As indoor games there is a provision for Carom Board, Chess, Billiards, Badminton, Table Tennis and well equipped Gymnasium Hall in the campus. All taken together make the University campus a real and throbbing hub of games and sports activities. Happily the entire University sports activities are a jogger's delight, particularly in the mornings and evenings.

Along with sports facility, well equipped gym is available for students.



TRANSPORT FACILITIES



Starex University has a fabulous fleet of buses to facilitate its students, faculty and staff. The University provides to and fro transportation to villages as well as cities in the NCR. In addition to the buses, the University has also a good number of cars and tempo travelers to strengthen the transportation. Moreover, situated at the
NH-48 (Delhi-Jaipur Highway near Manesar), every minute public transport is available on the main gate of University.

CAMPUS RESIDENCES



The campus of Starex University has adequate number of well furnished residences for its faculty and staff keeping in view their convenience for stay at the campus. The houses have all sorts of amenities and facilities to cater to the day to day requirements of the residents.

Hostel Facilities



Studying away from home opens up a world of exciting learning possibilities, But along with the excitement comes the anxiety about the unknown and the problems of adaptation to new environment, as a person treads on his/her learning expedition. Living in a hostel is a great opportunity for the students to meet their competitors, make new friends, and learn the chores of community life. Being a wonderful rendezvous for students from all over the country, they can learn about various states and expand their understanding about our wonderful country. In line with these aspirations and in order to shed off the student's worries and make them feel at home, this University provides high quality accommodation, separate for boys and girls, on shared basis, with clean and hygienic dining facilities. The rooms are well-furnished with a round-the-

clock power backup, treated & RO filtered water supply, and Wi-Fi Internet connectivity. The hostels are well-secured with CCTV cameras in position and Security Guard 24X7 duty.

The hostels have spacious rooms on twin sharing basis, both AC and Non AC, furnished with a bed, study-table, chair and almirah. Well maintained shower-rooms and toilets. Each hostel has a recreational room equipped with a LEDs, indoor game and magazine. Mess catering to hygienic and delicious food to suit the taste buds of young students.

The wardens are well-trained to counsel the students in time of need and also to handle all kinds of emergent situations.





LIBRARY

The University has a well equipped library with nearly 2000 books in the beginning, subscription for 20 newspapers. The library also subscribes for e-journals, magazines and periodicals. All the functions and services of the library-catalog and classification, check-out and check-in, information services and bar coding of books-have been fully automated. The library has been professionally designed and has ample space and natural lighting for comfort of readers. The air-conditioned environment of the library provides serene and cozy atmosphere for serious study.

LABORATORIES

We have following laboratories which are specious and well equipped-

- Life Sciences (Botany & Zoology)
- Applied Sciences (Physics, Chemistry & Mathematics)
- Computer Science laboratories having 160 computers
- Humanities (Geography)
- Well equipped Language Lab for use as an aid in modern language teaching.







INFRASTRUCTURE

- The University campus is spread over immense lush green land area on Delhi-Jaipur Highway.
- State-of-the-Art buildings in more than half a million sq. ft. built-up area.
- 135000 sq. ft. built up area of hostel buildings to accommodate 1000 students. Hostel for boys and girls are separate.
- 35000 sq. ft. built up area for dining hall and cafeteria.
- 3000 sq. ft. built up area for cooperative Store/ Shops to cater to day-to-day needs of students & staff members.
- Residential building for staff quarters–Deluxe & Standard.
- Individual residences.




STAREX UNIVERSITY



AUDITORIUMS, SEMINAR ROOMS

The auditorium, seminar rooms and multi-purpose rooms are available to conduct seminars, workshops, conferences and other academic, literary and cultural activities.

SPECIAL ACTIVITIES

Activities like NSS, educational tours, seminars, conferences, workshops, annual functions, events, day celebrations etc. Shall be conducted to enable students to develop service oriented attitude, cooperation, commitment and discipline.



SECURITY FACILITIES

The University campus including all administrative, academic, hostels and residential blocks and recreational area have 24X7 security facilities. Adequate number of security guards have been deployed for the purpose and CCTV cameras have also been installed at prominent places. Special care shall be taken for girls students.



MERIT / SELECTION CRITERIA FOR ADMISSION

Admission to the various courses of the University shall be made as per the following guidelines prescribed by and under section 35 of Haryana Private University Act-2006, as amended up to date.

(a) Admission in the University shall be made strictly on the basis of merit.

(b) Merit for admission in the University may be determined either on the basis of marks or grades obtained in the entrance test conducted by the University/Association of Indian Universities/ by any authorized agency or the marks obtained in the qualifying examination. However, the admission in professional and technical courses shall be made only through an entrance test as prescribe under Sub section 2 of section 35 of the Act.

(c) Further, unfilled/dropout vacant seats in professional and technical course shall be filled by the University at its own level by considering the marks obtained by the applicant in the qualifying examination and on the basis of their inter-se merit.

PUNCTUALITY

Every student shall attend his/her classes regularly as per the criteria laid down by the University and/or regulatory body. If a student remains absent, from his/her classes for a continuous period of seven working days without any valid reason, medical or otherwise, his/her name shall be struck off from the roll of the University/department/constituent School concerned irrespective of the fact that he/she has paid his her dues in part or full. However, the student may be re-admitted with the permission of the Head of the Department/Director/Dean of the constituent School concern on payment of such fee as prescribed for the purpose from time to time in addition to arrears of fee, if any, provided that the Head of the Department/Director/ Dean of the constituent School is satisfied that if re-admitted, the student will not fall short of requisite percentage of attendance/lectures etc.



SCHOLARSHIPS & FEE CONCESSION POLICY

- The scholarships, assistantships, fellowships shall be awarded to the needy and meritorious students.
- The girls students, differently-ables students, belonging to SC/ST and OBC may avail scholarship as per University rules.
- Fee concession on merit-cum-need basis will be available to the students as per Haryana Private Universities Act-2006, as amended up to date.

CANCELLATION OF ADMISSION/ REFUND OF ADMISSION FEE

1. All requests for cancellation/withdrawal of admission must be made in writing on or before the last date of admission along with the original fee receipt quoting the course in which admission was granted, Roll Number/ Provisional Registration Number/Entrance Test/ Joint Entrance test, if applicable Requests made verbally or by fax/e-mail or without the original fee receipt shall not be entertained.
2. Adequate time, from the time of publication of the admission notice shall be given to the aspiring candidates to submit their admission forms and fee of the University.
3. If not provided in the admission notice, the notice shall clearly provide the uniform resource locator (URL) or address of the official website of the University from where the following information can be obtained.
   a) Minimum eligibility condition of the applicants for seeking admission.
   b) The number of seats, branch wise/category wise to be filled up.
   c) Fee to be paid by the students.
   d) Schedule of entrance examination, if applicable.
   e) The date, time and venue for the display of admission list and/or physical counseling, as case may be.
   f) Any other relevant matter
4. Admission shall be made strictly on merit only from amongst the candidates, who have applied within the stipulated time limit prescribe in the admission notice/prospectus published by the University on the website and/or in newspaper and have deposited the processing fee in the time and whose admission has not been invalidate/rejected.

MODE OF PAYMENT OF FEE

1. Fee may be paid by Demand Draft (subject to realization)/Bank Transfer/Internet banking or by any other mode approved by the University. The draft, etc. are to be drawn in favour of "Starex University", payable at "Gurugram".
2. Student must obtain a receipt for every payment made to the University. Fee shall be paid only at the Account Officer of the University, or by any other method prescribed by the University.
3. Fee shall not be accepted in part or in installments, unless allowed/specification by the University.
4. Delayed payment will attract late fee charges as prescribed by the University from time to time.
5. Cheques returned unpaid for any reason, shall attract an administrative fee, and collection charges as may be prescribed by the University from time to time.

AVAILABILITY OF PROSPECTUS AND APPLICATION FORM

The information Brochure containing Admission Form is available from: The Admission Office, Starex University, Binola-Gurugram.



HOW TO FILL THE ADMISSION FORM

1. The candidate must go through the information Brochure carefully and familiarize himself/herself with the eligibility criteria for admission and other requirements before filling the Admission Form.
2. Admission Form should be filled in English only.
3. The candidate should fill in the Admission Form in his/her own handwriting, neatly and legibly.
4. Overwriting/cutting/erasing in the Admission Form should be avoided. It is advisable to first fill a photocopy of the form and then the Admission Form.
5. Correct and complete address should be filled in the Admission Form failing which the responsibility for any loss of communication shall lie with the candidate.
6. The candidate should write his/her father's and mother's name against the relevant columns in the Form, as given in the DMC and Degree of the qualification examination for admission.
7. The candidate should enter the date, month, and year of the birth as recorded in the secondary school examination its equivalent certificate.
8. The candidate should affix a recent high contrast photograph, preferably on white background, in the space earmarked for it on the Admission Form, and two admit cards provided with the information brochure, wherever required. Photograph with a cap, hat, or dark spectacles is not permitted. Affix the photograph firmly with an adhesive and should not be pinned or stapled.
9. The candidate should put his/her signature at the bottom of the photograph in the Admit Card. Avoid written name in capital letters at this place.
10. The enclosure should be firmly tied or stapled to the Admission form.
11. Request for changes in particulars in the Admission Form shall not be entertained under any circumstance.
12. Incomplete Admissions Form will be out rightly rejected.
13. The Admission Form must be accompanied by all self-attested essential certificates.
14. Aadhar Card Number must be mentioned in the relevant column of the Admission Form.

ACADEMIC CALENDAR AND SCHEDULE OF EXAMINATIONS



The University shall publish its academic calendar of all the events that are likely to take place in the University throughout the year. At the same time the schedule of Examinations, to be held by the University, shall also be published for information and to be followed by all the Schools.

The examinations of first semester in respect of the courses being run under semester scheme shall be held in the month of December. Detailed date sheet shall be published and uploaded on the University website in due course of time.

POWER SUPPLY

Interruption of power supply is a big problem. Power failure hampers the teaching, research and other activities of the University. In order to overcome this problem, the University has placed Generator set(s) in position for 24X7 uninterrupted power supply to the entire campus.



INTERPRETATION OF RULES

In case of any ambiguity in any of the provision of the Prospectus, the interpretation by the Vice Chancellor shall be final.

JURISDICTION

For all disputes pertaining to admission or rules contained in the prospectus, the legal jurisdiction shall lie in Gurugram (Haryana) only.

(i) All the hostel rooms shall be furnished with beds, study tables, chairs and cupboards and equipped with ceiling fans and light. Special facilities for air conditioning on extra payment basis shall also be provided. The students who are interested in getting facility of air conditioners, will have to apply for the same and then have the air conditioners installed. For this they will have to pay the actual electricity cost/charges. Besides, for all its residents, the Hostel



shall consist of a common dining hall, a common recreation room with a T.V, incoming call facility and common bathrooms etc. Geysers shall be provided in all bathrooms.

(ii) Being a fully self-financed, unaided University, the hostels shall not be subsidized by the University in any manner. It shall be run as a self-financed hostel by recovering all actual costs of running and maintaining the said hostel and mess, including its rent. The actual cost is to be recovered equitably from all students occupying the hostel, under the overall management of the University.

(iii) If it is found at any point of time, even after the hostel has been occupied, that all the actual costs of running and maintaining the said hostel are not being remitted, the University reserves the right to recover the actual cost equitably from all the residents.

(iv) Hostel accommodation shall be given for one year at a time commencing from the start of Academic Year.

(v) Accommodation in the hostel cannot be claimed as a matter of right by any student. All students enrolled with the University as regular students, except ex-students, are entitled to apply and may be considered for hostel accommodation.

N.B- The above mentioned rules are subject to revision and may further be supplemented by separate provisions.

Admission

Students seeking admission to the hostels must apply separately on the prescribed form to the Chief Warden, Starex University Gurugram at the beginning of every academic year. The dates for the same shall be put on the notice board of the hostel. The In charge, admission then shall send the filled forms to the Dean Students Welfare. The decision of the Dean Students' Welfare shall be final and binding. Once the decision is taken, the list of selected students shall be displayed on the Notice Board of the Hostel. On deposition of the hostel fee with the Accounts Section, a list of names with receipt of payment shall be sent to Hostel In-charge/Warden.

Attendance, Leave and Conduct

(a) All the residents should be in their rooms by the time fixed by the Warden. Those who are out after the fixed time will be marked absent. Hostel residents shall show their Identity Card if so required by any officer of the University/ Warden at any time.

(b) Hostel residents are required to take permission/leave for leaving the hostel. On working days, no leave from the hostel will be granted unless the student has obtained written permission from the Head of Department (H.O.D)/Dean/Principal.

(c) All applications must contain the details of the student. i.e. student's name, roll number, Hostel Block, Room/Dormitory Number,contact no. and date.

(d) Coming late from an outing or absenting for the night will be considered a serious act & on repeating the act three times, the prescribed fine shall be levied/charged.

(e) In case of any emergency e.g. sudden illness, death in the family or serious accident, etc, permission will be granted immediately.

(f) In case a room-mate is absent after 10:00 pm without leave/permission of absence, and without message, the matter shall be reported immediately by the other room- mate to the Warden or a Senior Staff member in the campus. If any student is found missing from the room during a spot check up at night, the Warden will hold the room-mate responsible for not reporting the absence.

(g) Student involved in any brawl/fight will attract serious disciplinary action. Such cases are to be brought to the notice of the authorities immediately. In case of any brawl/flight or any



assault and attempt to assault, the offender may be handed over to police and expelled from the hostel immediately.

(h) Hostel residents need advance permission for any celebration (of birthday etc. Which would normally be granted only up to 9:00pm.

(i) Student s are allowed to play music in their rooms only till 10 pm. Playing loud music is not permitted at any time.

(j) Students are not permitted to change their rooms without permission of the hostel warden/concerned authority.

(k) If lights, fans and air conditioners are not switched off when no one is in the room, a fine will be assessed and all the occupants will be liable to pay fine.

(l) Students are not expected to shout, scream or make any noise that may disturb other students/occupants.

(m) Cooking and Eating in the room is not permitted. Use of electrical appliances like heater, heating rods etc. is not permitted. In case of default, offender's appliances may be confiscated and a fine may be imposed.

(n) All Students must inform the officer in charge when going to home on leave, along with a contact/telephone number and address.



Damage to Furniture, Fixtures and Appliances etc.

Student shall be liable to pay the prescribed cost for making good the damage or replace the furniture, fixtures, appliances and equipment (s) damaged as per the rates prescribed under hostel rules and regulations. In case of willful damage, a fine up to rupees five thousand may be imposed on the student in addition to the recovery of costs.

Meals

(a) All students are expected to take their meals in the Mess. Strict timing is to be observed as notified. No one is allowed to take food in hostel rooms.

(b) In case of illness, meals can be served in the room on the recommendation of the Medical Officer/Doctor in-charge of the case.

(c) All students must be dressed properly. Students are not allowed in the shorts or similar attire in campus/Mess. Silence shall be observed while taking food/meals in and around the Study hall/mess.

(d) Since food is served in buffet style, therefore, wastage in any form must be avoided at all costs.

Guests

(a) No visitors will be allowed to visit the students without written permission from the parents.

(b) Parents & Guardians are allowed to visit their wards in the Visitors Room only. The prescribed visiting hours on week days is from 07:00 am to 8.00 am and again from 3.00 pm to 7.00 pm. On Sundays & Holidays visiting hours are from 08:00 am to 09:00 pm or as may be notified from time to time.

Discipline

(a) Residents are expected to conduct themselves with dignity and should not disturb any other residents by screaming and rushing around the corridors. Playing of loud music is also forbidden. The T.V. volume must be controlled by the person handling the remote.

(b) To maintain peace, no religious ceremonies or parties should be held in the hostel.

(c) Lights and taps should be shut off when not in the room. Tea leaves or garbage must not be flushed down the drain. Dustbins have been provided on all floors.

(d) Residents are not allowed to use any electrical appliances such as heaters, rods, iron or any high voltage equipment's in the rooms, a fine on default will be charged & the appliance confiscated.

(e) Boarders are advised not to keep any jewelery or excess cash to avoid theft. They must lock their room's even if out for a short duration. No one will be held responsible for any loss or damage to the valuables.

(f) The hostel authorities may expel any boarder at any time if not satisfied with his/her conduct.

(g) Use of abusive language, gambling, consuming drugs or any form of alcoholic drinks is strictly prohibited within or outside the Hostel. Those who are involved will be expelled from the hostel immediately and or fined suitably.

(h) Any complaints must be brought to the notice of the Warden/Hostel in charge.

(i) Guests are not permitted to stay overnight in the campus. Hostel is to be treated as one's home. It is to be kept clean at all times.

(j) Any damage to the T.V. set, furniture or fixtures will have to be replaced or paid for by the concerned student(s)/defaulter(s).

(k) T.V. will be allowed to be viewed/watched and on till 10:30 pm, on weekends till 11:30 pm.

(l) Hostel rules may be changed from time to time & hostlers will be notified.

(m) Any breach of Hostel rules shall invite an inquiry and if the student(s) is/t are found guilty, then the Hostel Committee shall/advise disciplinary action as deemed fit, depending on the case, including expulsion from the hostel.

N.B:- The above mentioned rules/regulations may further be supplemented/amended by separate provisions as notified from time to time.

CONDUCT AND DISCIPLINARY PROVISIONS

1 Acts of Indiscipline and Misconduct

Any act of misconduct committed by a student inside or outside the campus shall be construed an act of violation of discipline of the University. Without prejudice to the generality of the foregoing provisions, violation of discipline, among other things, shall include:

(i) Disruption of teaching, student examination, research or administrative work, curricular or extra-curricular activities or residential life of the members of the University, including any attempt to prevent any member of the University or its staff from carrying on his or her work; and any act reasonably to cause such disruption.

(ii) Damaging or defacing University property or the property of members of the University or any other property inside or outside the University campus.

(iii) Engaging in any attempt of wrongful confinement of teachers, officers, employees and students of the University or camping inside or creating nuisance inside the boundaries of houses of teachers, officers and other members of the University.

(iv) Use of abusive and derogatory slogans or intimidatory language or incitement of hatred and violence or any act calculated to further the same.

(v) Ragging in any form is prohibited. The word 'ragging' means the action of teasing, playing a practical joke upon someone or holding comic parades and other activities during certain period in the University to raise money for charity.

Ragging includes display of noisy, disorderly conduct, teasing excitement by rough or rude treatment or handling, including rowdy indisciplined activities which cause or likely to cause annoyance undue hardship, physical or psychological harm or raise apprehension or fear in a fresher or asking the students to do any act or perform something which cause him/her shame or embarrassment or danger to his/her life. Forms of ragging to address seniors, perform mass drills; copy class notes for the seniors; sever various errands; do menial jobs for the seniors; asks/answer vulgar questions; force to look at pornographic pictures to freshers out of their

innocence, force to drink alcohol, scolding tea, etc. to do acts which can lead to physical injury, mental torture or death; strip kiss or do other obscene acts.

(vi) Eve teasing or disrespectful behavior to women or girl students.

(vii) An assault upon, or intimidation of or insulting behavior towards a teacher, officer, employee or student or any other person.

(viii) Causing or colluding in the unauthorized entry of any person into the campus or in the unauthorized occupation of any portion of University premises, including hostels or halls of residence by any person;

(ix) Getting enrolled in more than one course of study simultaneously in violation of the University rules;

(x) Committing forgery, tampering with or misuse of the University documents or records, identification cards. Etc.

(xi) Furnishing false certificate or false information to any office under the control and jurisdiction of the University;

(xii) Consuming or possessing alcoholic drinks, dangerous drugs, tobacco or other intoxicants in the University premises.

(xiii) Indulging in acts of gambling in the University premises, loitering.

(xiv) Possession or using any weapons such as knives, Lathis, iron chains, iron rods, sticks, stores, bricks, explosives and fire arms in the University premises.

(xv) Arousing communal, caste or regional feelings or creating disharmony among students;

(xvi) Not disclosing one's identity, or not showing University identity card, when asked to do so by an employee or officer of the University who is authorized to do so.

(xvii) Tearing of pages, defacing, burning and destroying of books of any library or seminar.

(xviii) Unauthorized occupation of hostel rooms or unauthorized acquisition or use of University furniture in one's hostel room or elsewhere.

(xix) Accommodating guests or other persons in hostels without permission of the Provost or Warden.

(xx) Improper rendering of accounts for money drawn from or through any office under the control and jurisdiction of the University.

(xxi) Coercing the Medical Staff to render Medical Assistance to persons not entitled to the same or any other disorderly behavior.

(xxii) Any act of moral turpitude;

(xxiii) Any offence under Law.

(xxiv) Committing any of the offences specified in the examination (Control of Unfair Means and Disorderly Conduct) Regulations of the University.

(xxv) Violation of the Traffic Rules as notified by the Proctor/authorized person.

(xxvi) Improper behavior while on tour or excursion.

(xxvii) Pasting of posters or distributing pamphlets, handbills etc. of an objectionable nature or writing on walls and disfiguring buildings.

(xxviii) Disobeying the teachers and displaying misdemeanor within and outside the University premises, and/or not wearing prescribed uniform/aprons/laboratory coats/safety glasses etc.

(xxix) Indulging in vandalism/violence and damaging University and /or Public property or property of any other person.

(xxx) Demonstrations, inciting protests, distributing hand bills etc.

(xxxi) Unauthorized use of mobile/satellite phone within the campus

(xxxii) Any type of harassment whether physical, verbal, mental, sexual or electronic.

(xxxiii) Quarrelling, fighting and passing derogatory remarks in the University premises against fellow students/Teachers/ employees/canteen and mess workers etc. and

(xxxiv) Any other act which may be considered by the Vice Chancellor or the Discipline Committee to be an act of violation of Discipline.

2 Imposition of Penalties

(i) Any penalty enumerated in Rule 8.7 may be imposed by the Vice Chancellor upon the recommendation of the Disciplinary Committee constituted under the Ordinance.

(ii) Penalties other than those specified in Clause (ix), (x), (xi), (xii) and (xiii) of Rule 8.7 may also be imposed by any of the Officers enumerated in Rule 8.5 within their respective jurisdictions.

(iii) Penalties for the offences relating to Examinations will be dealt by the relevant bodies.

3 Nature of Penalties

The following penalties may, for the act(s) of indiscipline or misconduct for sufficient reasons, be imposed on a student, namely:

(i) Written warning under information to the guardian with a copy to be placed in the dossier of the student.

(ii) A fine of Rs. 500/- which may be extended up to Rs. 5,000/-.

(iii) Suspension from the Class/Department/School/ Faculty for the specified period with effect on attendance, suspension from Hostel/Mess/ Library and/or withdrawal of any academic or other University activity, privilege, benefit, right or facility.

(iv) Suspension or withdrawal of Scholarships, fellowships or any financial assistance from any source or recommendation to that effect to the sanctioning agency.

(v) Recovery of pecuniary loss caused to University Property.

(vi) Debarring from participation in Sports/NCC/ NSS and other such activities.

(vii) Disqualification from holding any representative position in the Class/ College/ Hostel/ Mess/ Sports/Clubs and in similar other bodies.

(viii) Hostel Shifting.

(ix) Sent down, Deduction from General Proficiency Marks; debar from all or certain number of Campus Placements.

(x) Expulsion from the Department/Faculty/ Hostel/Mess/Library/Club for a specified period

(xi) Debarring from an examination;

(xii) With holding the Migration Certificate for the Special period.

(xiii) Expulsion from the University for a specified period or permanently.

(xiv) Disqualification from further studies, or prohibition of further admission or re-admission.

4 Suspension Pending Inquiry

Any student against whom a charge of misconduct has been made may be suspended from the rolls of the University by the Vice Chancellor, pending enquiry or pending trial of a cognizable offence by a court of law.

5 Conduct

(a) Every student in the University shall at all times display good behavior, show diligence in studies, maintain decorum and dignity, take due interest in co-curricular activities, observe a code of conduct both within and outside the campus in a manner befitting to the student of a University of national stature and observe all the rules of discipline of the University.

(b) Each student shall show due respect and courtesy to the teachers, administrators, and other employees in and outside the University and towards the fellow students including residents of the hostel and residents of surrounding areas and villages.

(c) Any violation of code of conduct or branch of any rule or regulation of the University by a student shall constitute an act of indiscipline and shall make him/her liable for disciplinary action which will be taken by the duty constituted Disciplinary Committee.

6 Composition of Disciplinary Committee

The Disciplinary committee consisting of the following will be responsible for maintaining discipline among students.

(a) Dean Students Welfare/Dean of the Faculty/ School (Convener)

(b) Proctor, if any

(c) Two teachers appointed by the Vice-Chancellor

(d) Chief Security Officer of the University

(e) The Registrar

The term of office of members of the Students Disciplinary Committee shall be one year.

7 Procedure for Punishment

If a student is found indulging in any breach of discipline, misconduct, unruly behavior, provocation, instigation, harassment, idleness, any faculty or staff or student can report the matter in writing or verbally to Disciplinary Committee of the University for appropriate Action.

(a) Receipt of Complaint: A disciplinary case will be initiated when an act indicating indiscipline is noticed by any authority or reported by any complainant (Faculty/Staff/Students) to the Chairman Disciplinary Committee (CDC). The complaint shall be produced in writing.

Depending on the gravity of the offence, if the CDC is convinced that prima facie evidence exists against the defaulter, the CDC can suspend the student pending investigation.

(b) Investigation:

Minor Cases: The CDC will issue a Show Cause Notice to the defaulter based on the facts of the case within 24 hours of the complaint. After having the matter investigated, the defaulter having been given an opportunity to be heard, a warning will be issued to the defaulter if he/she is found guilty. If a written apology is submitted by the defaulter, it shall be placed in the student's record held with the Warden/ Registrar. The CDC may close a case on receipt of such a written apology by the defaulter and his/her parents. If any detailed inquiry is required, the CDC may constitute an inquiry committee consisting of one or more members of the Discipline Committee, to conduct a detailed inquiry into the matter.

Serious Cases: In serious cases, a Show Cause Notice will be issued to the defaulter, giving brief details of the incident. The reply by the defaulter needs to submitted to the CDC by hand within 24 hours. If the CDC is not satisfied with the reply, it will issue a letter to the defaulter, to appear before the Disciplinary Committee. (if necessary, along with his/her parents) on a specified date/time. A copy of this letter will be placed on the table of the Disciplinary Committee. The Disciplinary Committee will award punishment after giving the defaulter an opportunity to be heard.

(c) Disciplinary Committee Meeting

(i) Presence of a minimum of three members is mandatory for Disciplinary Committee meeting to be held.

(ii) Disciplinary Committee will generally meet once in a month or on the date/time specified by the Chairman as and when required. The Committee shall decide the punishment within two days and issue the punishment award letter where defaulter has been found guilty. The award of punishment will also be put up on the Discipline Notice Board which may include a photograph of the defaulter.

(iii) Copies of punishment award shall be placed in the registration record of the student and will also be sent to the Vice Chancellor, Dean (Academics), Department concerned, Registrar, Deputy Registrar, and Training and Placement Officer as required.

8 Community Service

At sole discretion of Discipline Committee, the defaulter can be given depending on merits of the case an option to undertake University Community Service, such as work at Library, Records, and Security. Administration, Sports, Editorial work.

9 Appeals

Appeals, if any shall lie with the Vice Chancellor whose decision in the matter shall be final. Only those cases will merit review by the Vice Chancellor where any new information or evidence is produced by the defaulter, other than what has already been considered by the Disciplinary Committee.

10 Amendments and Repeal

The Starex University's Students Conduct and Disciplinary provisions may be amended or repealed with the approval of the competent authorities from time to time

Prevention of Sexual Harassment and Eve Teasing

The university has 'zero tolerance' policy for any act of sexual harassment. A standing committee for prevention of sexual harassment and eve teasing has been constituted to look into any complaint in this regard.

1. Constitution of Internal Complaints Committee on Sexual Harassment and Eve Teasing

   In complains to the 'The Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act-2013', the Starex University has constituted an Internal Complaints Committee on Sexual Harassment and Eve Teasing as per provision of this Act for the effective enforcement of the basic human rights of gender quality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work place.

2. Objectives of the Committee

   The objectives of the Committee are:

   i. To prevent discrimination and sexual harassment against women, by promoting gender equality among students and employee.

   ii. To make recommendation to the University authorities for changes/ elaborations in the rules and regulations for the students and staff to make them gender just and to lay down procedures

for the prohibition, resolution, settlement and prosecution for acts of discrimination and sexual harassment against women, by the students and the employees.

iii. To deal with the case of discrimination and sexual harassment against women, in a time bound manner, aiming and ensuring support services to the victimized and termination of the harassment.

iv. To recommended appreciate punitive action against the guilty party to the University authorities.

3. Procedure for Approaching the Committee

An aggrieved woman shall make, in writing, a complaint to the Internal Complain Committee within a period of three months of the date of incident and in case of service of incidents within a period of three months from the date of last incident. The written complaint may be address by victim or a third party to the Convener to the Internal Complaints Committee. If the complaint is made to the Head of the Department/Dean of the faculty, or any Committee Member or any other Officer of the University, the same shall be forwarded to the Convener of the Committee. The Committee shall deal with all the complaints of sexual harassment relating to students, staff and faculty studying/working at the Starex University in consonance with the provision of the Act.

4. The following acts shall be deemed as "unwelcome" sexually determined behaviour (whether directly or by implication):

i. Physical contact and advances.

ii. Demanded and requested for sexual favours.

iii. Sexually coloured remarks.

iv. Showing pornography.

v. Other unwelcome physical, verbal or non-verbal conduct of sexual nature.

vi. Eve-teasing.

vii. Unsavory remarks.

viii. Joke causing or likely to cause awkwardness or embracement.

ix. Gender-based innuendos and taunts.

x. Gender-based insult or sexist remarks.

xi. Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like.

xii. Touching or brushing against any part of the body and the like.

xiii. Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or saying.

xiv. Forcible physical touch or molestation.

xv. Physical confinement against one's will any other act likely to violate one's privacy.

ADMISSION VENUE	INCHARGE	CONTACT NO.
School of Humanities	Dean/Prof. of Humanities	0124-2379990/1/2/3
School of Commerce and Management	Dean/Prof. of Commerce and Management	0124-2379990/1/2/3
School of Hotel Management	Dean/Prof. of Hotel Management	0124-2379990/1/2/3
School of Life Sciences	Dean/Prof. of life Sciences	0124-2379990/1/2/3
School of Applied Sciences	Dean/Prof. of Applied Sciences	0124-2379990/1/2/3
School of Computer Sciences	Dean/Prof. of Computer Science	0124-2379990/1/2/3

Regular classwork will start w.e.f. 3rd July 2017

w: starexuniversity.com

t: 0124-2379990/1/2/3

e: admission@starexuniversity.com

STAREX UNIVERSITY

NH-48, Vill. Binola, PO-Bhorakalan,
Distt. Gurugram Delhi-NCR

1800-120-0043

(Established by Haryana Government Act No. 20 of 2016, notified on Aug. 25,2016)

Student's Data Session - 2017 - 18

Sr.No	School	Course	Total Seat	Total Admission	Active Student	Inactive Stident	Dropout Student	Cancel Student	Passout
1	School Of Commerce and Management	B.Com (Hons.)	60	9	0	0	1	0	8
		B.Com (Pass)	60	24	0	0	2	0	22
		BBA	60	9	0	0	3	0	6
		M.COM	40	8	0	0	0	0	8
2	School Of Computer Science and Technology	BCA	60	15	0	0	2	0	13
3	School of Humanities	B.A. Pass	60	11	0	0	2	0	9
4	School Of Life Science	B.Sc. Medical	60	10	0	0	2	0	8
5	School of Physical Science	B.Sc. Non -Medical	60	15	0	0	2	0	13
		B.Sc (Hons.) CHEMISTRY	60	6	0	0	0	0	6
		M.Sc. Mathematics	40	9	0	0	0	0	9
6	School of Hotal Management	BHM	60	10	3	0	2	0	5
		Total		**126**	**3**	**0**	**16**	**0**	**107**

STAREX UNIVERSITY
GURUGRAM

Scholarship Detail

In the first meeting of the Governing Body held on 27th May, 2017, it was decided to grant scholarships to the students on Merit-cum-Means basis. The scholarships will be of 20%, 30% and 100% as per the university norms.

Vice Chancellor

Starex University, Gurugram
Scholarship Detail of 2017-18

Scholarship Detail	
Pecentage	**No. of Students**
10% to 20%	36
21% to 30%	46
31% to 40%	32
41% to 50%	0
51% to 60%	0
61% to 70%	0
71% to 80%	0
81% to 90%	0
91% and above	0

Scholarship Detail Category wise	
Category	**No. of students**
General	108
SC	1
OBC	5

Availability of Resources

Land & infrastructure

- **Land & Infrastructure:**

•22 acres approx. of land is leased to Starex Foundation as per norms

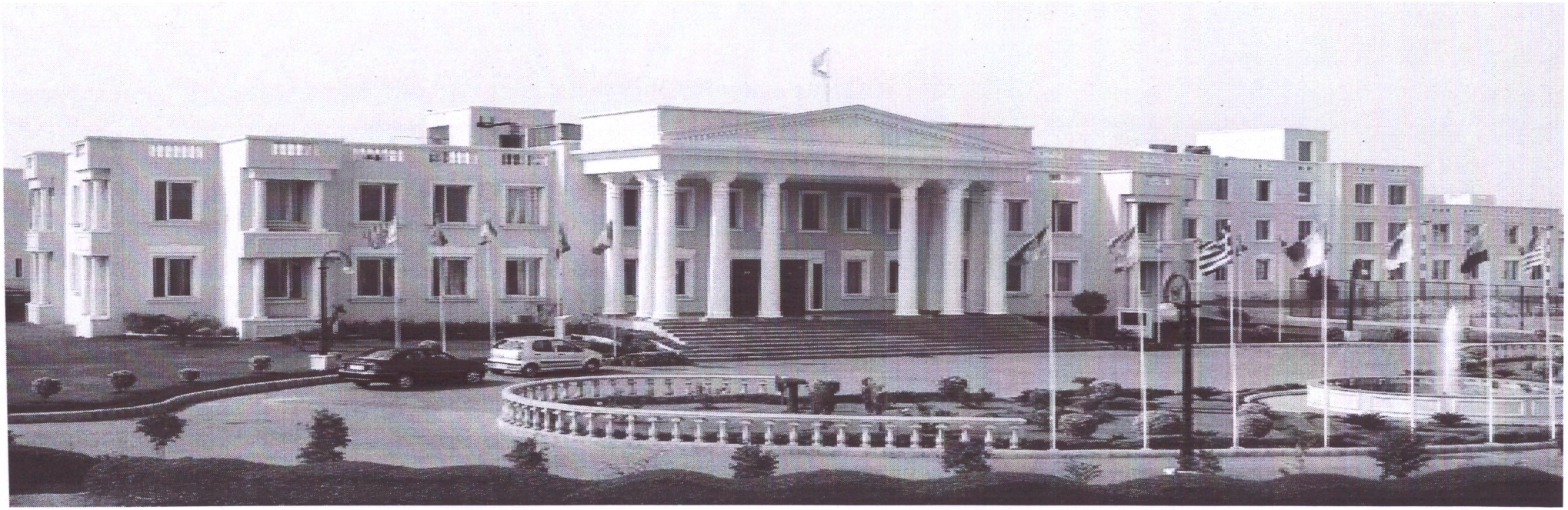
•Existing Buildings of approx. 5,00,000 square feet, built up & ready for use, which includes the following:

Availability of Resources

Infrastructure Details for University

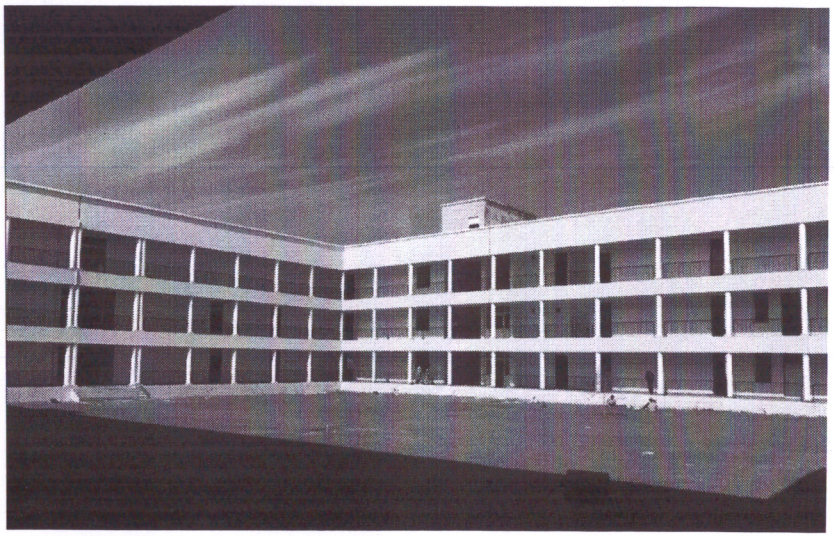
- Acad 2,60,000 square feet
- Stude135,000 square feet
- Dinnin35,000 square feet
- Centra6500 square feet
- Staff A55,000 square feet
- Shops3000 square feet
- Individ8000 square feet

Availability of Resources



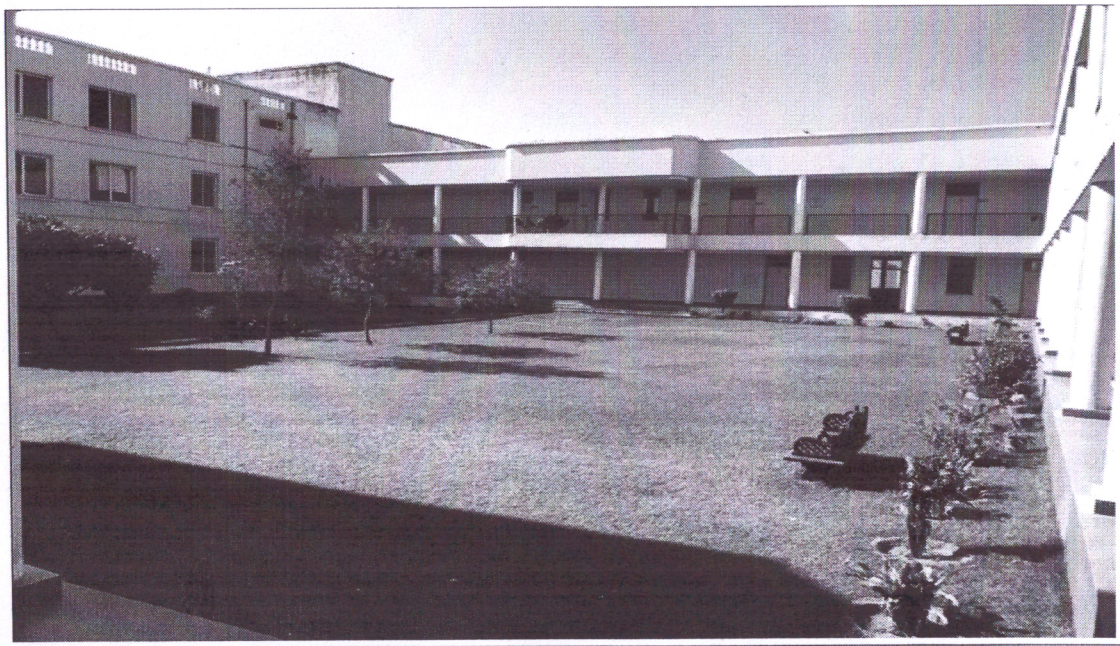


Academic & Administrative Block 2,60,000 square feet



Availability of Resources







Academic Block
2,60,000 square feet

Availability of Resources

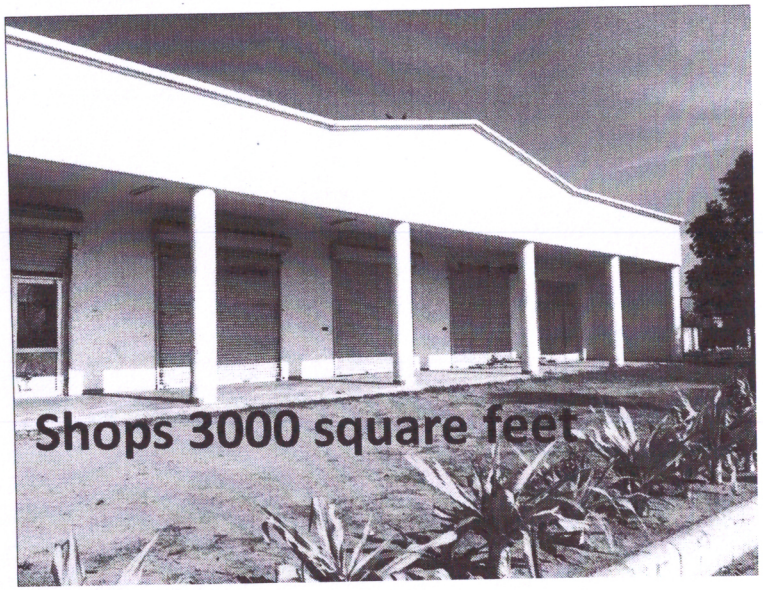




Entrance to Starex University



In- House Transport



Shops 3000 square feet

Availability of Resources



Student Hostel Block 1,35,000 sq.ft

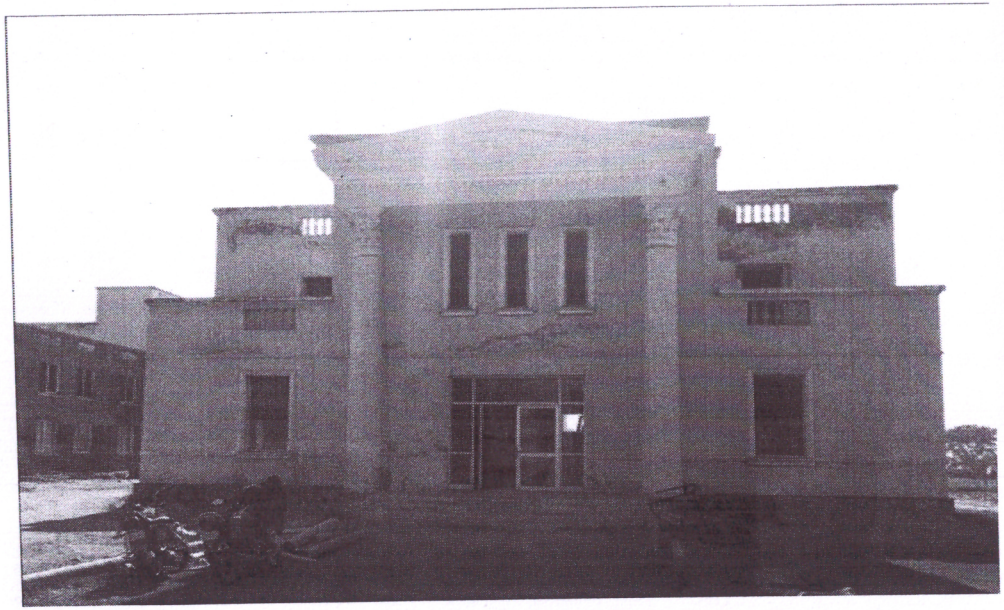


Staff Residences & Guest House 65,000 sq.ft





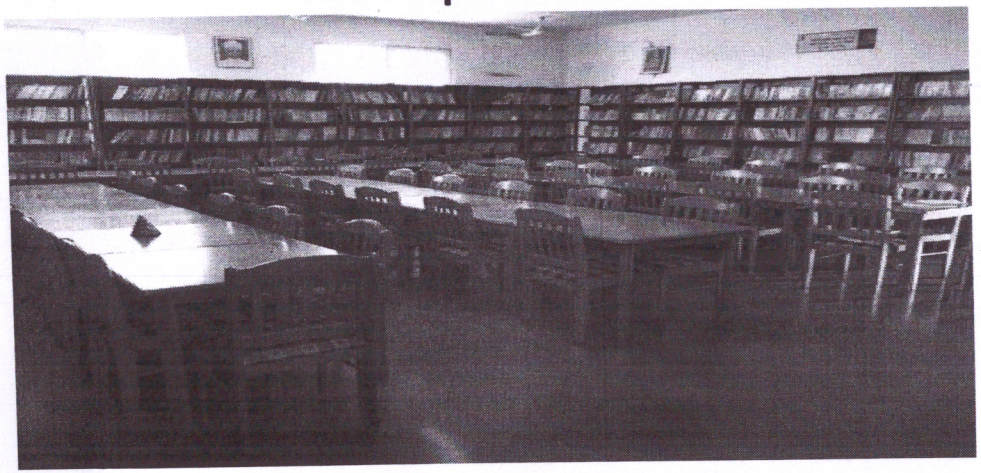
Availability of Resources



Central Library under completion
6500 square feet

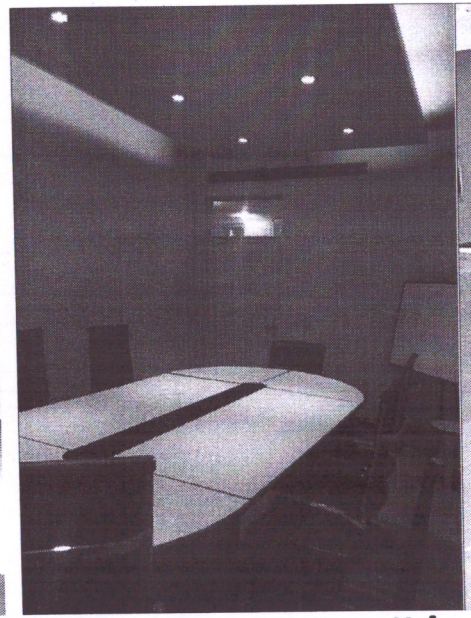
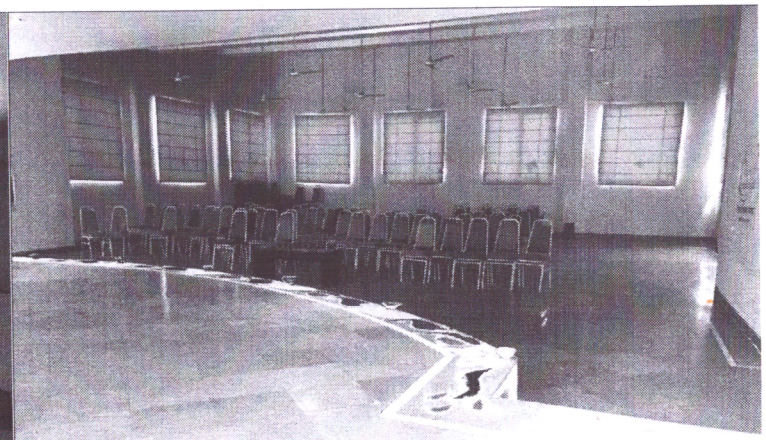


Dinning Cafeteria 35,000 square feet

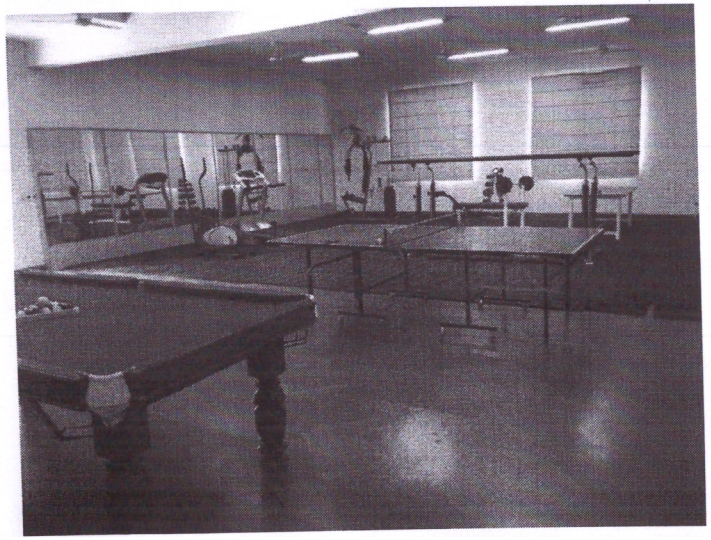




Availability of Resources

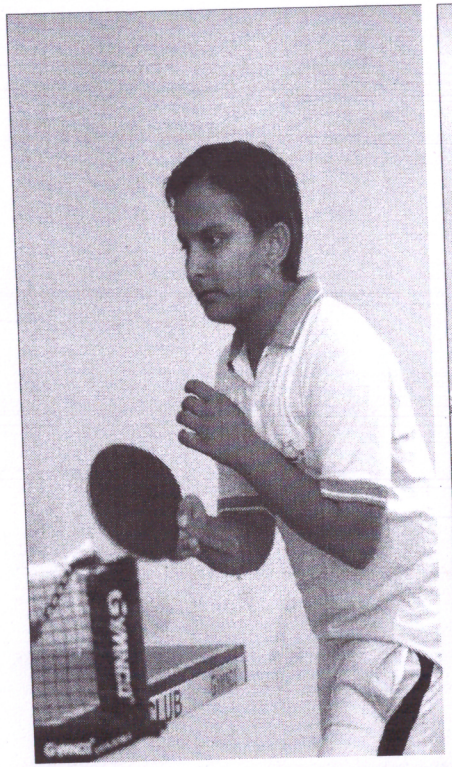
Seminar Halls/Conference Hall/ Board Rooms

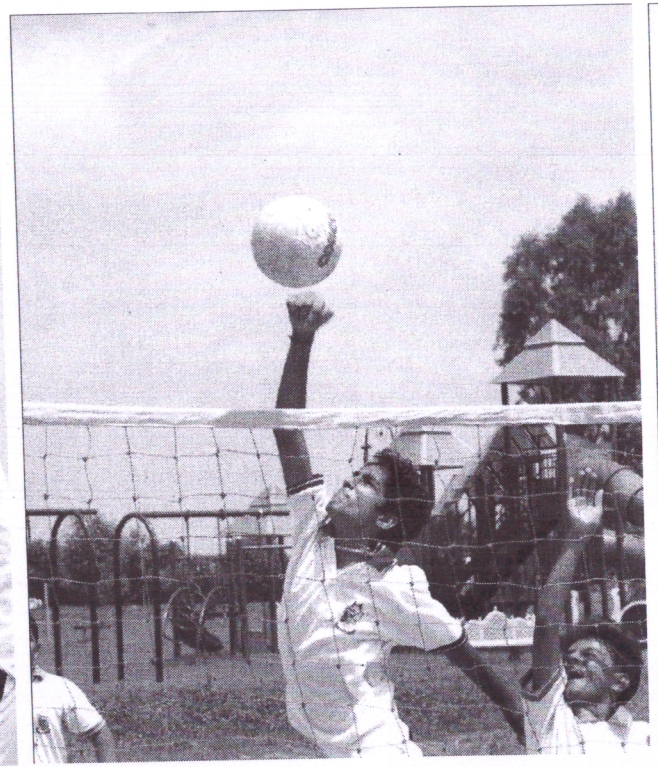


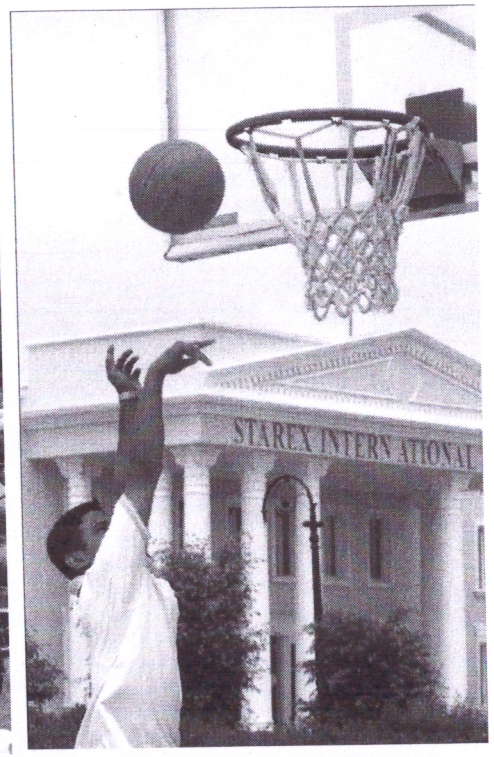
Labs & Gymnasium

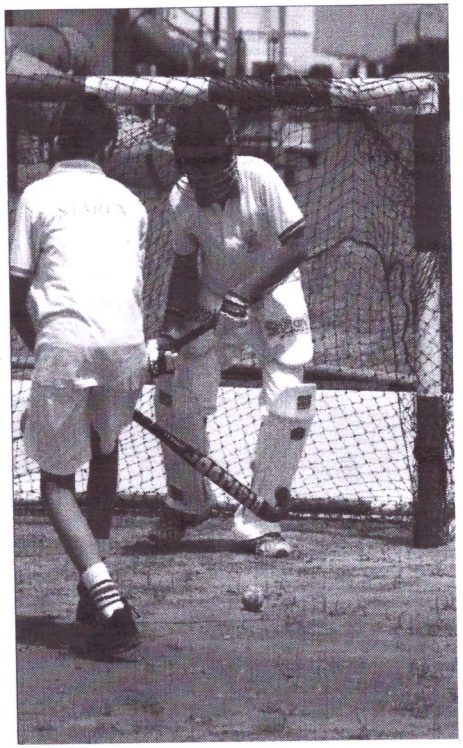


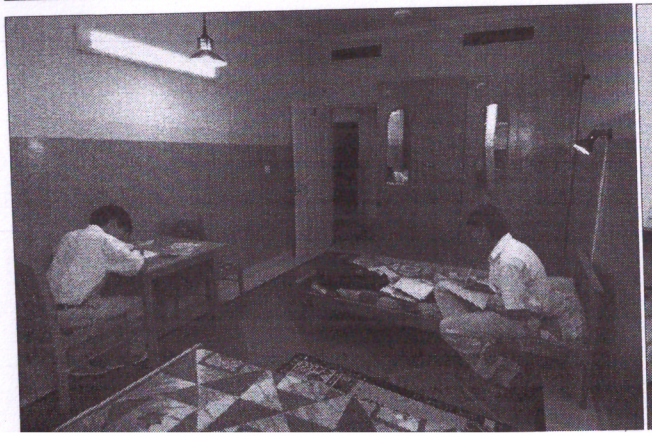

Availability of Resources

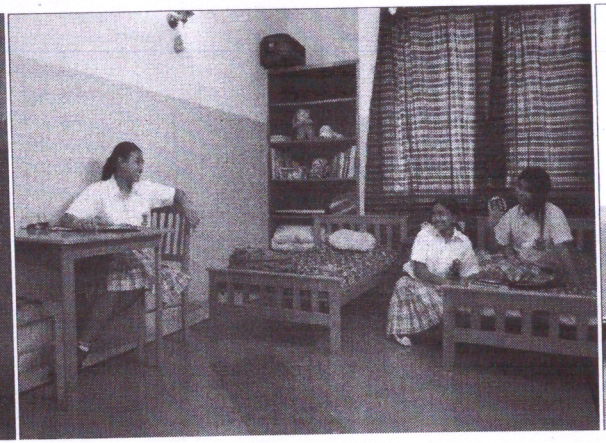


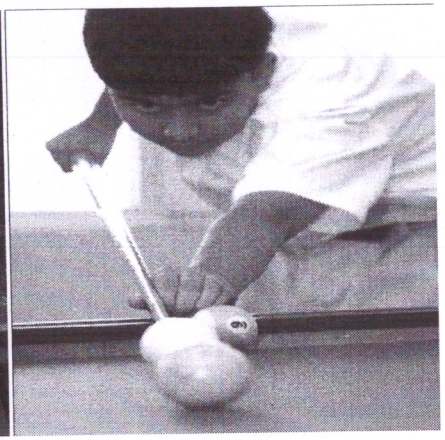












various Sports & Hostel facilities

Availability of Resources

Amenities and Facilities

Facilities

- **Hostel facility available for 1000 students.**
- **In-House Transportation facility (15 Buses)**
- **Arrangement of Games such as; Tennis, Football, Cricket & Athletic ground Basket Ball, Gymnasium along meditation room, Indoor Badminton etc.**
- **Dinning Cafeteria facility for 1500 students**
- **Air Cooled Class room, Laboratories, Auditoriums, Conference rooms , etc.**
- **Generator: 750 Kva & 250 Kva**
- **Wi-fi networking in whole campus**
- **Provision for satellite Bank branch with ATM**

रजिस्टर्ड

प्रेषक

महानिदेशक उच्चतर शिक्षा, हरियाणा,
शिक्षा सदन, सैक्टर–5, पंचकूला।

सेवा में

प्राचार्य

1. G.C. Sampla, Rohtak (1 New Unit)
2. Gandhi Adarsh College, Samalkha, Panipat (1 New Unit)
3. Govt. Model Sr. Sec. School, Jagadhari, Yamunanagar (1 Additional New Unit)
4. Govt. Sr. Sec. School, Shamdo, Alewa, Jind (1 New Unit)
5. Halwasiya Vidya Vihar Sr. Sec. School, Rohtak Gate, Bhiwani (convert 1 SFU in GIA Mode)
6. GCW, Matloda, Panipat (1 New Unit)
7. Govt. College, Kheri Gujran, Faridabad (1 New Unit)
8. Govt. College, Alewa, Jind (1 New Unit)
9. Govt. College, Badli, Jhajjar (1 Additional New Unit for Girls)
10. Al-Falah University, Faridabad (1 New Unit)
11. GSSS, Anaj Mandi, Barwala, Hisar (1 Additional New Unit)
12. Govt. Model Sanskriti Sr. Sec. School, Sushant Lok-1, Gurugram (1 New Unit)
13. KR Manglam University, Gurugram (1 New Unit)
14. Starex University, Gurugram (1 New Unit)
15. GGSSS, Siwani Mandi, Bhiwani (1 New Unit)
16. Govt. College, Barota, Guhana (1 New Unit)
17. GSSS, Pabra, Hisar (1 New Unit)
18. GSSS, Bajina, Bhiwani (1 New Unit)
19. Public School Bal Bhawan, Meham Road, Bhiwani (1 New Unit)
20. MDN Global School, Kaithal (1 New Unit)
21. Love Public Sr. Sec. School, Dhos, Kaithal (1 New Unit)
22. GSSS, Harchandpur, Gurugram (1 New Unit)
23. GSSS, Rampur Sarsehri, Ambala (1 New Unit)
24. GSSS, Julana, Jind (1 New Unit)
25. Indus Degree College (1 New Unit)

यादी क्रमांकः– KW 14/5–2014 एन0एस0एस0 (3)
दिनांक, पंचकूला

विषयः– **Regarding allotment of New/Additional NSS Units under Grant in Aid mode in Haryana State for the year 2017-18.**

****

उपरोक्त विषय के सन्दर्भ में।

उपरोक्त विषय पर आपके अनुरोध पर निदेशालय द्वारा लिये गये निर्णय अनुसार आपकी संस्था को एन0एस0एस0 की Grant in Aid Mode में नई/अतिरिक्त युनिटस् अलॉट की जाती है।

आपसे अनुरोध है कि संलग्न PFMS प्रोफार्मा अनुसार एन0एस0एस0 बैंक खाते बारे सूचना इस निदेशालय को दिनांक 20/11/2017 तक भिजवाना सुनिश्चित करें ताकि आपके बैंक खाते को PFMS में Registered किया जा सके क्योंकि वर्ष 2017–18 की ग्रान्ट PFMS के माध्यम से ही रीलिज की जायेगी तथा नियमानुसार विद्यालयों में कार्यकम अधिकारी

की नियुक्ति के अनुमोदन हेतू मामला निदेशालय को भेजें और विश्वविद्यालयों/महाविद्यालयों के कार्यक्रम अधिकारी नियुक्त करने से संबंधित मामले संबंधित युनिवर्सिटी कोर्डिनेटरस् को शीघ्र भेजें व वर्ष 2017–18 की Volunteers की सूचि और कार्यक्रम अधिकारी का Name/Email Id/Contact Number से सम्बन्धित सूचना snoharyana@gmail.com पर शीघ्र अतिशीघ्र भेजें। इसके अतिरिक्त एन0एस0एस0 गाइडलांइस (available at www.nss.nic.in) के अनुसार अपनी संस्था में सभी एन0एस0एस0 एक्टीविटी आयोजित करें व उनकी रिपोर्ट निदेशालय को भेजना सुनिश्चित करें।

Sd/-

राज्य रा0से0यो0 अधिकारी
कृते महानिदेशकउच्चतर शिक्षा,
हरियाणा, पंचकूला।

दिनांक 07/11/17

पृष्ठांकन क्रमांक सम

इसकी एक–एक प्रति निम्नलिखित को सूचनार्थ/आवश्यक कार्यवाही हेतु भेजी जाती है:–

1. Regional Director, Regional Directorate of NSS, 15/11 Jam Nagar House,New Delhi, 110011
2. Director Secondary Education Haryana, Panchkula
3. Concerned Universities/ Districts Coordinator
4. Assistant NSS (3) Local
5. Assistant NSS (1) Local

07/11/17

राज्य रा0से0यो0 अधिकारी
कृते महानिदेशकउच्चतर शिक्षा,
हरियाणा, पंचकूला।

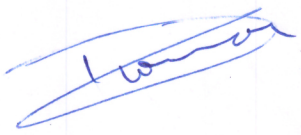
STAREX UNIVERSITY

Gurugram, PO-Bhora kala , Pin-122413

Date 2017-2018

IT DEPARTMENT

Sr.no	Product	Quantity
1	Internet Speed	100 mbps
2	Desktop	100
3	Printer	10
4	Photocopy Machine	2
5	CCTV	50 +2 DVR
6	Music System	2 Amplifier,2 Speaker, 4 wired Mice,4 Wireless
7	Projector	4
8	Router	5
9	Access Point	10



STAREX UNIVERSITY

Library detail 2017-18

Available in library	
Automation in Library through	Koha software
Books	Available Books 3083 TITLE 1010
Hard copy of journals	Journal national +International 2017 -18 26 14 +11 national +International Law Database Online Manupatra
E BOOKS Through NDL Willey Online e Books Granthalay E Pathshala	E books Registered Free User name for all hodlibrary@gmail.com Password - librarian
Delnet	Developing Library Network new Delhi hrsug Sug7056
Digital Library 5 (PC)	10 PC Digital library

News Papers E News paper Jio News paper	(Three Paper) Times of india Dainik Jagran panjab kesri subscribed
Area Of Library Basement floor	13000 sq fit
Sitting capacity in central library	120 student 50 table +100 chair
Sitting capacity in pharmacy library	50 students in pharmacy library
Sitting capacity in reading room	30 students 15 table +30 chair
Sitting in Pharmacy	50 students (Pharmacy library Sitting upstairs 2nd floore in university)
Reprography Facility	Yes 01 attached Printer
Printr in Library	Separate Printer and barcode Printer attached With Server 01

स्टारेक्स विश्वविद्यालय,गुरूग्राम
का मुखपत्र

संवाद

पत्र– 1 जुलाई–नवंबर 2017

प्रिय विद्यार्थियो, अभिभावको एवं क्षेत्र के गणमान्य महानुभावो, नमस्कार!

संवाद इस विश्वविद्यालय का अंतः–गृह (In House) पत्रक है जिसका उद्देश्य विभिन्न शैक्षणिक विभागों, यहाँ के विद्यार्थियों, फैकल्टी, गैर–शिक्षक कर्मचारियों, अभिभावकों एंव क्षेत्र के गणमान्य नागरिकों के बीच विश्वविद्यालय द्वारा किए जा रहे शैक्षिक, सांस्कृतिक, साहित्यिक, खेल–संबंधी तथा अन्य उत्कृष्ट कार्यों के बारे में सही सूचनाओं को साझा करना है। 24 जुलाई 2017 को विश्वविद्यालय का प्रथम प्रेरण दिवस (Induction Day) था, इससे पूर्व व बाद में टीम स्टारेक्स ने विश्वविद्यालय के विद्यार्थियों के लिए जो कार्य किए, उनका संक्षिप्त विवरण अग्रलिखित है–

16 जनवरी	परिषद चंडीगढ़ के सौजन्य से भारत के उत्तर–पूर्वी राज्यों से आए विद्यार्थियों द्वारा **शौर्यकला** (Martial Arts) के विभिन्न रूपों का प्रस्तुतिकरण हुआ। श्री अजय सिंहल, निदेशक, कार्यक्रम के मुख्य अतिथि थे।
26 जनवरी	स्टारेक्स इन्टरनेशनल स्कूल के विद्यार्थियों ने **"गणतंत्र दिवस"** पर रंगारंग कार्यक्रम का आयोजन किया।
22 मार्च	विद्यार्थियों के मन में **सभी धर्मों के प्रति सम्मान** की भावना जागृत करने के लिए हिंदू, मुस्लिम, सिक्ख व इसाई धर्मगुरूओं को आमंत्रित किया गया जिन्होंने अपने–अपने धर्म की विशिष्टताओं पर व्याख्यान दिए।
23 मार्च	विश्वविद्यालय के कैम्पस व विभागों की **पेशेवर फोटोग्राफी एवं फिल्माँकन** किया गया।
08 अप्रैल	निकटवर्ती ग्रामीण क्षेत्र के स्कूलों के मालिकों, उनके प्राचार्यों एवं गणमान्य व्यक्तियों का एक सम्मेलन आयोजित किया गया जिसमें विषय था, **"ग्रामीण विद्यार्थियों के समक्ष आने वाली चुनौतियाँ एवं उनके समाधान।"**
13 –14 अप्रैल	प्रगति मैदान, नई दिल्ली में 2 दिवसीय **"Education Fair"** में प्राध्यापकों ने भ्रमण एवं अध्ययन किया।
26 मई	गुरूग्राम स्थित रामाडा होटल में विश्वविद्यालय की ओर से एक प्रैस–वार्ता का आयोजन हुआ जिसमें स्टारेक्स विश्वविद्यालय के **Vision** और **Mission** को पत्रकारों के समक्ष प्रस्तुत किया गया।
18 जून	तीन प्राध्यापकों ने जयपुर स्थित रेडिसन होटल में **"Inter Act Series 2017"** में प्रतिभागिता की।
21 जून	**"अंतरराष्ट्रीय योग दिवस "** को भावपूर्ण ढंग से मनाया गया।

26–26 जून	गुड़गाँव स्थित ग्रीनविले होटल के सभागार में **"Education Fair"** में प्रतिभागिता की गई।
1 जुलाई	निकटवर्ती गाँवों के सरपंचों एव गणमान्य व्यक्तियों की सभा का आयोजन किया गया जिसमें **"शिक्षा की गुणवत्ता"** पर चर्चा की गई। सरपंच बिनौला श्री समय सिंह कार्यक्रम के अध्यक्ष व जमालपुर से शिक्षाविद् श्री प्रताप यादव मुख्य अतिथि थे।
9 जुलाई	कुलपति ने विज्ञानभवन नई दिल्ली में **अंकीय पहलों** पर एक राष्ट्रीय गोष्ठी में भाग लिया। श्री प्रकाश जावड़ेकर केंद्रीय मानव संसाधन विकास मंत्री इसके मुख्य अतिथि थे।
24 जुलाई	विश्वविद्यालय के पहले सत्र का पहला **"प्रेरण दिवस"** (Induction Day) मनाया गया।
26 जुलाई	हरियाली तीज पर विद्यार्थियों द्वारा अनेक साहित्यिक–सांस्कृतिक प्रतियोगिताओं का आयोजन किया गया।
5 अगस्त	दिल्ली के प्रगति मैदान में विद्यार्थियों को **"Electronics Expo India 2017"** में निःशुल्क भ्रमण कराया गया।
9 अगस्त	प्रधानमंत्री श्री नरेंद्र मोदी के **"नए भारत का संकल्प"** की शपथ विद्यार्थियों को दिलाई गई।
9–15 अगस्त	भारत की स्वतंत्रता के 70वें वर्ष तथा भारत छोड़ो आंदोलन के 75 वें वर्ष के उपलक्ष्य में **"प्रश्नोत्तरी प्रतियोगिता"** का आयोजन किया गया। यह कार्यक्रम UGC की दिशा निर्देशानुसार था।
11 अगस्त	सभी विद्यार्थी गुड़गाँव के बसई स्थित **"Water Treatment Plant"** में जल–शोधन विधियों का अध्ययन करने गए। यह कार्यक्रम भी निःशुल्क था।
22 अगस्त	होटल मैनेजमैंट के विद्यार्थी जयपुर हाइवे पर स्थित **Hotel Park Inn** में वहाँ की **कार्य पद्धति** समझने हेतु गए।
1 सितम्बर	**कैम्पस स्वच्छता अभियान** के अंतर्गत 65 छात्र–छात्राओं ने अपने प्राध्यापकों के साथ श्रमदान किया एवं श्रम की प्रतिष्ठा को जाना और समझा।
5 सितम्बर	महान दार्शनिक एवं पूर्व राष्ट्रपति सर्वपल्ली डॉ. राधाकृष्णन जी के जन्म दिवस पर **"शिक्षक दिवस"** का आयोजन किया गया। इस अवसर पर कुलगुरू डॉ. अशोक दिवाकर ने गुरू–शिष्य परम्परा पर उद्‌बोधन दिया। **'स्वास्थ्य विज्ञान के संदेश के प्रचार–प्रसार की नई विधियाँ'** विषय पर एक निबन्ध लेखन प्रतियोगिता का आयोजन किया गया जिसमें 20 प्रतिभागियों ने हिस्सा लिया। यह कार्यक्रम 'स्वच्छता पखवाड़ा' के अंतर्गत आयोजित किया गया।
6 सितम्बर	जलवायु संरक्षण समिति के आह्‌वान एवं माननीय विधायक गुरूग्राम श्री उमेश अग्रवाल की प्रेरणा से कैम्पस में **"पौधारोपण कार्यक्रम"** आयोजित किया गया। **मुख्य अतिथि महामंडलेश्वर स्वामी धर्मदेव जी** थे। इस कार्यक्रम में श्री सुखबीर चौहान, प्राचार्या श्रीमती इंदु जैन, प्राचार्या एस.सी. ओबेरॉय, प्रो. आर.के. आहूजा, प्रो. लोकेश शर्मा, डॉ. अनिता बहल, कैप्टन राजकुमार, श्री राजकुमार चुघ, श्री नरेन्द्र ढींगरा जैसे अनेक गणमान्य व्यक्ति उपस्थित थे।
8 सितम्बर	एनएसएस के स्वयंसेवकों ने बिनौला गाँव में नुक्कड़ नाटक के माध्यम से ग्रामीणों को **स्वच्छता एवं स्वास्थ्य विज्ञान** (Hygiene) के बारे में जागरूक किया।

9 सितम्बर	स्वच्छता पखवाड़े के अंतर्गत मानेसर स्थित **रॉकलैंड अस्पताल** में विद्यार्थियों को वहाँ के कचरा प्रबन्धन के गुर सिखाए गए। अस्पताल के प्रबन्धन और प्रशासन ने उल्लेखनीय सहयोग दिया।
11 सितम्बर	विद्यार्थियों को **पं. दीनदयाल उपाध्याय** के जन्म जयंती वर्ष एवं शिकागो धर्म संसद में **स्वामी विवेकानन्द** के उद्‌बोधन के 125वें वर्ष के उपलक्ष्य पर विद्यार्थियों एवं प्राध्यापकों के समक्ष प्रधानमंत्री जी के जीवंत भाषण का आयोजन किया गया। इसी दिन कुलगुरू डॉ. अशोक दिवाकर, कुलसचिव डॉ. एस. एल. वशिष्ठ एवं प्रो. डी.आर. अग्रवाल ने विद्यार्थियों को **सड़क सुरक्षा** के बारे में जानकारी दी ताकि आने वाले धुंध के दिनों में कोई दुर्घटना/नुकसान न होने पाए।
14 सितम्बर	स्टारेक्स शिक्षण संस्थान (बीएड कॉलेज) में हिन्दी दिवस के उपलक्ष्य पर हरियाणा साहित्य अकादमी की पूर्व निदेशक डॉ. मुक्ता मदान ने **'राष्ट्र–निर्माण एवं राष्ट्रीय एकात्मकता में हिन्दी की भूमिका'** विषय पर सारगर्भित उद्‌बोधन दिया।
15 सितम्बर	पहली बार **"फ्रेशर पार्टी"** का आयोजन हुआ। जिसमें होटल मैनेजमेंट का छात्र **सागर** और बीएससी की छात्रा **सुगंधा** क्रमशः मिस्टर व मिस फ्रेशर चुने गए। इस आयोजन पर हुए सांस्कृतिक कार्यक्रमों ने हमारे विद्यार्थियों की बहुमुखी प्रतिभा को उजागर किया।
23–26 सितम्बर	प्रथम सेशनल परीक्षाएँ सम्पन्न हुईं।
27 सितम्बर	**"विश्व पर्यटन दिवस"** के अवसर पर होटल मैनेजमेंट क विद्यार्थियों ने गुरूग्राम में संयुक्त राष्ट्र की सिक्योरिटी एजेंसी पर आधारित एक फिल्म 'किंग्समैन' देखी व शहर में स्थित विभिन्न ब्रैंडेड फूड चेन्स (बर्गर किंग, डोमिनो, बीकानेरवाला इत्यादि) का निरीक्षण किया।
29 सितम्बर	स्टारेक्स शिक्षण संस्थान ने **रावण** का पुतला दहन करके बुराई पर अच्छाई की जीत को साक्ष्यांकित किया। रावण का भव्य पुतला बीएड के विद्यार्थियों ने बनाया था।
7 अक्तूबर	**करवा चौथ** के पावन पर्व पर छात्राओं के लिए मेहंदी प्रतियोगिता का आयोजन किया गया। विजयी छात्राओं को पुरस्कृत भी किया गया।
14 अक्तूबर	**दीवाली उत्सव** के आयोजन पर विभिन्न विभागों ने अपनी–अपनी स्टॉल्स लगाए जैसे बैलून शूटिंग स्टॉल, पिरामिड स्टॉल तथा जेम्स स्टॉल इत्यादि। शिवानी जून की पेंटिंग्स माहौल में रंग भर रही थी। विद्यार्थियों को इस त्यौहार पर होने वाले प्रदूषण के बारे में भी जागरूक किया गया।
24 अक्तूबर	**यूएन डे** मनाया गया और यूएन की भूमिका, कर्तव्यों और अधिकारों के बारे में विद्यार्थियों का ज्ञानवर्द्धन करने हेतु एक प्रश्नोत्तरी प्रतियोगिता का भी आयोजन किया गया।
26 अक्तूबर	एसटीवी हरियाणा न्यूज चैनल द्वारा हरियाणा में भाजपा **सरकार के तीन वर्षों की पलब्धियों एवं कमियों** पर विषय विशेषज्ञों, राजनीतिक दलों के प्रतिनिधियों, विद्यार्थियों, सामाजिक कार्यकर्ताओं की प्रतिभागिता का लाइव टेलीकास्ट किया गया। प्रातः 10 बजे से रात्रि 10 बजे तक यह कार्यक्रम चला। यह लाइव टेलीकास्ट सम्भवतः हरियाणा में पहली बार हुआ है।
28 अक्तूबर	**पीटीएम** प्रायः स्कूलों में होती है किन्तु विश्वविद्यालय ने एक अच्छी पहल करते हुए विद्यार्थियों के अभिभावकों से मुलाकात कर विद्यार्थियों के बेहतर भविष्य के लिए एक कदम बढ़ाया है। अभिभावकों ने इस पहल का स्वागत किया है।
30 अक्तूबर	**'अखबार को अच्छी तरह से कैसे पढ़ें?'** विषय पर दैनिक जागरण समाचार पत्र के पूर्व ब्यूरो चीफ एवं टीवी पेनलिस्ट श्री अनिल आर्य ने विद्यार्थियों को प्रमुख अखबारों की विशेषताओं व उनके फीचर्स पर अत्यंत महत्वपूर्ण व उपयोगी जानकारी दी।

31 अक्तूबर	भारत के लौह पुरूष **सरदार वल्लभ भाई पटेल** की जन्म जयंती के उपलक्ष्य में विश्वविद्यालय के छात्र–छात्राओं द्वारा **एकता दौड़** में प्रतिभागिता की गई। इससे निकटवर्ती क्षेत्रों में लोगों में सरदार पटेल के व्यक्तित्व और कृतत्व के बारे में जागरूकता उत्पन्न हुई।
3 नवंबर	भौतिक विज्ञानों की डीन ड़ॉ0 दिव्या त्यागी ने विश्वविद्यालय के छात्र–छात्राओं का **साकारात्मक सोच** के बारे में विस्तृत ढंग से बताया और उन्हें समस्याओं तथा चुनौतियों को स्वीकार करने के गुर सिखाये।
4 नवंबर	**गुरू नानक देव जी के 548वें जन्मदिवस** पर प्रातः 5 बजे **प्रभात फेरी** निकाली गई जिसमें विश्वविद्यालय के प्रांगण में रहने वाले व अन्य लोगों ने भाग लिया।
11 नवंबर	विश्वविद्यालय का **प्रथम वार्षिक खेल–कूद समारोह** का आयोजन किया गया जिसका उद्घाटन **राजकीय कन्या महाविद्यालय रैवाडी की प्राचार्या डॉ0 पूजा खुल्लर** ने तथा पुरूस्कार वितरण एंव समापन **द्रोणाचार्य एवार्डी डॉ0 सुनील डबास** ने किया। इस अवसर पर विजेता छात्र–छात्राओं को पुरूस्कृत भी किया गया।
17 नवंबर	**"भारत में प्रजातंत्र की परिपक्वता विकास के विभिन्न आयामों पर निर्भर करती है"** इस विषय पर एक राज्यस्तरीय वाद–विवाद प्रतियोगिता का आयोजन किया गया जिसमें मुख्य अतिथि के रूप में गुरूग्राम के उपायुक्त श्री विनय प्रताप सिंह जी थे। इस प्रतियोगिता में 9 महाविद्यालयों एंव विश्वविद्यालयों ने भाग लिया।
22 से 27 नवंबर	विश्वविद्यालय में **Sessional Examination** सुचारू रूप से सम्पन्न किये गये।

STAREX UNIVERSITY, GURUGRAM
Academic Year 2017-18

S. No.	Date	Particular
1	26.05.2017	Press Conference
2	09.09.2017	Hon'ble Chancellor and Chairman will deliver a guest lecture on the topic of **"Road Safety**
3	17.11.2017	State Level Debate Competition
4	24.01.2018	Kavi Sammelan
5	21.02.2018	occasion of Foundation laying Ceremony & Inaugural Function by His Excellency Governor of Haryana
6	13.03.2018	Dr. A. K. Aggarwal (Associate Professor in School of Commerce & Management) faculty of the University and 8 students on behalf of Starex University to attend the workshop on **"Mobile short film making"**being organized byYMCA University of Science and Technology, Faridabad
7	17.03.2018	Dr. Anita Yadav from University of Patanjali willdeliver a guest lecture on the topic of **"Personality Development &Relaxation Therapy"**
8	13.04.2018	Dr. S.P. Yadav from Department of Law, IGU Meerpur, Rewari will deliver a guest lecture on the topic "Human Rights and Education"
9	02.05.2018	Dr. D.R. Agarwal, Professor Emeritus, Starex University, Gurugram is deputed on behalf of the University to attend the conference on Developing World Class Universities in India: Role of Data Benchmarking, by IIHED
10	20 and 21.06.2018	Sh. Vinod Kumar has given lecture and demonstration of Yoga in the Amar Krishan Hall of Starex University, Gururgram to celebrate Yoga Workshop

STAREX UNIVERSITY, GURUGRAM

(Established by Haryana Govt. Act No. 20 of 2006)

Code of Conduct for Employees of the University Regulations (Under Section 34 of the Act)
PART-I

1. These Rules may be called the ―Starex University, Gurugram, and (Conduct) Rules||.
2. Unless the context otherwise requires:

a. ―Employee|| means teaching and non-teaching employees of the University. b.―Members of family|| in relation to an employee includes:

(i) The wife or husband, as the case may be, of the employee whether residing with the employee or not, but does not include a wife or husband, as the case may be, separated from the employee by a decree or orders of a competent court.
(ii) Son or daughter or step-son or step-daughter of the employee wholly dependent on him but does not include a child or step child who is no longer in any way dependent on the employee, or of whose custody the employee has been deprived by or under any law:
(iii) Any other person related whether by blood or marriage to the employee or to the employee's wife or husband, and wholly dependent on the employee.

c. ―Prescribed Authority|| means the Vice-Chancellor or the authority prescribed by the Board of Management for the purpose of these rules as a whole or for any particular rule.

PART-II

3. (1) every employee shall at all time:

(i) Maintain absolute integrity:
(ii) Show devotion to duty and
(iii) Do nothing which is unbecoming of an employee of the University.

(2) (i) Every employee, holding a supervisory post, shall take all possible steps to ensure the integrity and devotion to duty of all employees for the time being under his control and authority:

(ii) (a) No employee shall, in the performance of his official duties, or in the exercise of powers conferred on him, act otherwise than in his best judgment except when he is acting under the direction of his official superior.

(b) The direction of the official superior shall ordinarily be in writing. Oral direction to subordinates shall be avoided, as far as possible. Where the issue of oral direction becomes unavoidable, the official superior shall confirm it in writing immediately thereafter.

(c) An employee who has received oral direction from his official superior shall seek confirmation of the same in writing as early as possible, whereupon it shall be the duty of the official superior to confirm the direction in writing.

(iv) Unless otherwise stated specifically in the terms of appointment and the contract, every whole time employee may be called upon to perform such duties as may be assigned to him by the competent authority beyond scheduled working hours and on closed holidays and Sundays.

(iv) An employee shall observe the scheduled hours of working during which he must be present at the place of this duty.

(v) Except for valid reasons and/or unforeseen contingencies, no employee shall be absent from duty without prior permission. If an employee is absent from duty without permission for a continuous period of 90 days, he shall be treated as absconding from duty and his service shall be deemed as terminated.

Explanation: Nothing contained in clause (ii) of sub-rule 3.2 shall be construed as empowering an employee to evade his responsibilities, by seeking instructions from or approval of a superior officer or authority when such instructions are not necessary under the scheme of distributions of powers and responsibilities.

4. (i) No employee shall use his position or influence directly or indirectly to secure employment for any member of his family in any company or firm having official dealings with the University.
(ii) No employee shall, in the discharge of his official duties deal with any matter or give or sanction any contract to any company or firm or any other person if any member of his family is employed in that company or firm or under that person or if he or any other member of his family is interested in such matter or contract in any other manner.

5. (1) No employee shall be a member of, or be otherwise associated with, any political party or any organization which takes part in politics nor shall he take part, subscribe in aid of, or assist in any other manner, any political movement or activity.
(2) It shall be the duty of every employee to endeavor to prevent any member of his family from taking part in, subscribing in aid of, or assisting in any other manner any movement or activity which is, or tends directly or indirectly to be subversive of the Government or the University as by law established and where an employee is unable to prevent a member of his family from taking part in, or subscribing in aid of or assisting in any other manner, any such movement or activity, he shall make a report to that effect to the University.
(3) If any question arises whether a party is political party or whether any organization takes part in or whether any movement or activity falls within the scope of sub-rule 5.2. The decision of the University thereon shall be final.
(4) No employee shall canvass or otherwise interfere with or use his influence in connection with or take part in, an election to any legislature or local authority:
Provided that:

(i) An employee qualified to vote at such election may exercise his right to vote, but where he does so, he shall give no indication of the manner in which he proposes to vote or has voted:

(ii) An employee shall not be deemed to have contravened the provisions of this sub-rule by reason only that he assists in the conduct of an election in the due performance of a duty imposed on him by or under any law for the time being in force.

Explanation: The display of an employee on his person, vehicle or residence of any electoral symbol shall amount to using his influence in connection with an election within the meaning of this sub-rule.

6. No employee shall join or continue to be a member of an association, the object or activities of which are prejudicial to the interests of the sovereignty and integrity of India, public order, decency or morality.

7. No employee shall-

(i) engage himself or participate in any demonstration or strike which is prejudicial to the interests of the sovereignty and integrity of India, the security of the State, friendly relations with foreign states, public order, decency or morality, or which involves contempt of court, defamation or incitement to an offence; or

(ii) resort to or in any way abet in any form of strike or coercion or physical duress in connection with any matter pertaining to his services or the service of any other employee.

8. (i) No employee shall, except with the previous sanction of the University, own wholly or in part, or conduct, or participate in the editing or management of any newspaper or other periodical publication.

(ii) No employee shall, except with the previous sanction of the University, or of the prescribed authority or except in the bona fide discharge of his duties-

(a) Publish a book himself or through a publisher, or contribute an article to a book or a compilation of articles.

(b) Participate in a radio broadcast or contribute any article or write a letter to any newspaper or periodical either in his own name or anonymously or in the name of any other person:

Provided that no such sanction shall be required-

(i) If such publication is through a publisher and is of a purely literary, artistic or scientific character, or

(ii) (ii) Such broadcast or such contribution or writing is of a purely literary, artistic or scientific character.

8. A. (i) whenever an employee wishes to put forth any claim or to seek redress of any grievance or any wrong done to him, he must forward his case through proper channel and shall not forward any advance copies of his application to any higher authority. Unless the lower authority has rejected the claim, or refused relief, or the disposal of the matter is delayed by more than three months.

(ii) No employee shall be signatory to any joint representation addressed to the authorities for redress of any grievance or for any other matter.

9. No employee shall, in any radio broadcast or in any document published in his own name or in anonymously, pseudonymously or in the name of any other person or in any communication to the press or in any public utterance, make any statement of fact opinion—

(i) Which has the effect of an adverse criticism of any current or recent policy or action of the University. Or

(ii) Which is capable of embarrassing the relations between the University and the Government?

Provided that nothing in this rule shall apply to any statements made or views expressed by an employee in his official capacity or in the due performance of the duties assigned to him.

10. (1) Save as provided in sub-rule 10.3 below no employee shall except with the previous sanction of the University give evidence in connection with any enquiry conducted by any person, committee or authority.

(2) Where any sanction has been accorded under sub-rule 10.1 no such employee giving such evidence shall criticize the policy or any action of the University or the Government.

(3) Nothing in this rule shall apply to-

(a) The evidence given at an enquiry before an authority appointed by the University, Government, Parliament or any State Legislature; or

(b) The evidence given in any judicial enquiry; or

(c) the evidence given in any departmental enquiry ordered by authorities subordinate to the Vice Chancellor.

11. No employee shall, except in accordance with any general or special order of the University or in the performance in good faith of the duties assigned to him, communicate, directly or indirectly any official document, or any part thereof or information to any other employee or any other person to whom he is not authorized to communicate such document or information.

12. No employee shall, except with the previous sanction of the University or of the prescribed authority, ask for or accept contribution to, or otherwise associate himself with the raising of any funds or other collections in cash or in kind in pursuance of any object whatsoever.

13. Save as otherwise provided in these rules, no employee shall accept, or permit any member of his family or any other person acting on his behalf to accept any gift.

13. A. No employee shall-

I. Give or take or abet the giving or taking of dowry; or

II. Demand, directly or indirectly, from the parents or guardian of a bride or bridegroom, as the case may be, any dowry.

14. No employee shall except with the previous sanction of the Vice-Chancellor, receive any complimentary or valedictory address or accept any testimonial or attend any meeting or entertainment held in his honour, or in the honour of any other employee

Provided that nothing in this rule shall apply to –

I. A farewell entertainment of a substantially private and informal character held in honour of an employee on the occasion of his retirement or transfer or any person who has recently the service of the University; or

II. The acceptance of simple and inexpensive entertainment arranged by public bodies or institutions

Note : Exercise of pressure or influence of any sort on any employee to induce him to subscribe towards any farewell entertainment even if it is of a substantially private or informal character and the collection of subscriptions from Group ‗C' employees under any circumstances for the entertainment of any employee not belonging to Group‖ is forbidden.

15. (1) No employee shall except with the previous sanction of the University, engage directly or indirectly in any trade or business or undertake any other employment:

Provided that an employee may, without such sanction-

I. Undertake honorary work of a social or charitable nature; or

II. Undertake occasional work of a literary, artistic or scientific character; or

III. Participate in sports activities as amateur subject to the condition that in all the cases his official duties do not thereby suffer. He shall not undertake or shall discontinue such work or activity, if so directed by the University.

Explanation: Canvassing by an employee in support of the business of insurance agency, commission agency, etc., owned or managed by his wife or any other member of his family shall be deemed to be breach of this sub-rule.

(2) Every employee shall report to the University if any member, of his family is engaged in a trade or business or own or manages an insurance agency of commission agency.

(3) No employee shall, without the previous sanction of the University except in the discharge of his official duties, take part in the registration, promotion or management of any bank or other company which is required to be registered under the Companies Act, 1956 (1 of 1956) or any other law for the time being in force or any co-operative society for commercial purpose:

Provided that an employee may take part in the registration, promotion or management of:

(i) A co-operative society substantially for the benefit of the employees registered under the Co-operative Societies Act, 1912 (2 of 1912) or any other law for the time being in force; or

(ii) A literary, scientific or charitable society registered under the Societies Registration Act, 1960 (2 of 1960) or any other law for the time being in force.

(4) No employee may accept any fee for any work done by him for any private or public body or any private person without the sanction of the competent authority of the University,

16. (1) No employee shall speculate in any stock, share, or other investment. Explanation: Frequent purchase or sale or both of shares, securities or other investments shall be deemed to be speculation within the meaning of this sub-rule.
(2) No employee shall make or permit any member of his family or any person acting on his behalf to make, any investment which is likely to embarrass or influence him in the discharge of his official duties.
(3) If any question arises whether any transaction is of the nature referred to in sub-rule 16.2 the decision of the University thereon shall be final.
(4) (i) No employee shall, save in the ordinary course of business with a bank or a public limited company, either himself or through any member of his family or any other person acting on his behalf:

(a) Lend or borrow or deposit money, as a principal or an agent, to, or from, or with any person or firm or private limited company within the local limits of his authority or with whom he is likely to have official dealings or otherwise place himself under any pecuniary obligation to such person or firm or private limited company; or
(b) Lend money to any person at interest or in a manner whereby return in money or in kind is charged or paid: Provided that an employee may give to or accept from a relative or a personal friend, a purely temporary loan of a small amount free of interest or operate a credit account with a bonafide tradesman or make an advance of pay to his private employee:

Provided further that nothing in this sub-rule shall apply in respect of any transaction entered into by an employee with the previous sanction of the University.

(ii) When an employee is appointed or transferred to a post of such nature as would involve him in the breach of any or the provisions of sub-rule 16.2 or sub-rule 16.4, he shall forthwith report the circumstances to the prescribed authority and shall thereafter act in accordance with such order as may be made by such authority.

17. An employee shall so manage his private affairs so as to avoid habitual indebtedness or insolvency. An employee against whom any legal proceedings is instituted for the recovery of any debt due from him or for adjudging him as an insolvent shall forth with report the full facts of the legal proceedings to the University.

Note: The burden of proving that the insolvency or indebtedness was the result of circumstances which with the exercise of ordinary diligence, the employee could not have foreseen or over which he had no control, and had not proceeded from extravagant or dissipated habits shall be upon the employee.

18. (1) Every employee shall on his first appointment to any University service or post submit a return of his assets and liabilities, in such form as may be prescribed by the University, giving the full particulars regarding-

(a) The immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in the name of any member of his family or in the name of any other person.
(b) Shares, debentures and cash including bank deposits inherited by him or similarly owned, acquired, or held by him.
(c) Other movable property inherited by him or similarly owned, acquired or held by him; and
(d) Debts and other liabilities incurred by him directly or indirectly.

Note 1: Sub-rule 18.1. shall not ordinarily apply to class IV (Group C) servants but the University may direct that it shall apply to any such employee or class (Group) of such employees.

Note 2: In all returns, the values of items of movable property worth less than Rs. 2,000 may be added and shown as a lump sum. The value of articles of daily use such as clothes, utensils, crockery, book, etc need not be included in such return.

Note 3:

(i) Where an employee already belonging to a service, or holding a post is appointed to any other civil service or post he shall not be required to submit a fresh return under this clause.
(ii) Every employee belonging to any service or holding any post included in Group A or Group B shall submit an annual return in such form as may be prescribed by the University in this regard giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family, or in the name of any other person.

(2) No employee shall, except with the previous knowledge of the University, acquire or dispose of any immovable property by lease, mortgage, purchase, sale, gift of otherwise either in his own name or in the name of any member of his family:
Provided that the previous sanction of the University shall be obtained by the employee if any such transaction is :- (i) With a person having official dealings with the employee.

(3) Where an employee enters into a transaction in respect of movable property either in his own name or in the name of a member of his family, he shall, within one month from the date of such transaction, report the same to the University, if the value of such property exceeds Rs.10,000/- in the case of an employee holding any Class I (Group A) or Class II (Group B) post or Rs.5,000/- in the case of an employee holding any Class III (Group C) or Class IV (Group D)

post: Provided that the previous sanction of the University shall be obtained if any such transaction:- With a person having official dealings with the employee.

(4) The University may, at any time by general or special order, require an employee to furnish, within a period specified in the order, a full and complete statement of such movable or immovable property held or acquired by him or on his behalf or by any member of his family as may be specified in the order. Such statement shall if so required by the University, include the details of the means by which, or the source from which, such property was acquired.

(5) The University may exempt any category of employee belonging to Class III (Group C) or Class IV (Group D) from any of the provisions of this rule except sub-rule (4). No such exemption shall, however, be made without the concurrence of the Executive Council.

Explanation 1: For the purpose of sub-rule (1) the expression movable property includes:

(a) Jewellery, insurance policies the annual premia of which exceeds Rs.2,000/- or one sixth of the total annual emoluments received from the University, whichever is less, shares, securities and debentures;
(b) Loans advanced by such employees whether secured or not;
(c) Motor cars, motor cycles, horses, or any other means of conveyance; and
(d) Refrigerators, radios, radiograms and television sets.

Explanation 2: For the purpose of this rule, —lease|| means, except where it is obtained from or granted to a person having official dealings with the employee, a lease of immovable property from year to year of for any term exceeding one year of receiving a yearly rent.

A Restriction in relation to acquisition and disposal of immovable property outside India and transactions with foreigners, etc.
Notwithstanding anything contained in sub-rule 18.2, no employee shall, except with the pervious sanction of the prescribed authority:
(a) Acquire by purchase, mortgage, lease, gift or otherwise, either in his own name or in the name of any member of his family, any immovable property situated outside India;
(b) Dispose of by sale, mortgage, gift, or otherwise, or grant any lease in respect of any immovable property situated outside India which was acquired or is held by him either in his own name or in the name of any member of his family;
(c) Enter into any transaction with any foreigner, foreign Government, foreign organization or concern :-
(i) for the acquisition by purchase, mortgage, lease, gift or otherwise, either in his own name or in the name of any member of his family, or any immovable property.
(ii) For the disposal of, by sale, mortgage, gift or otherwise, or the grant of any lease in respect of, any immovable property which was acquired or is held by him either in his own name or in the name of any member of his family.

19 (1) No employee shall, except with the previous sanction of the University, have recourse to any court or to the press for the vindication of any official act which has been the subject matter of adverse criticism or an attack of a defamatory character.
(2) Nothing in this rule shall be deemed to prohibit an employee from vindicating his private character or any act done by him in his private capacity and where any action for vindicating his private character or any act done by him in private capacity is taken, the employee shall submit a report to the University regarding such action.

20. No employee shall bring or attempt to bring any political or other outside influence to beer upon any superior authority to further his interests in respect of matters pertaining to his service under the University.

21 (1) No employee shall enter into or contract a marriage with a person having a spouse living; and
(2) No employee having a spouse living shall enter into or contract a marriage with any person; Provided that the University may permit an employee to enter into or contract any such marriage as is referred to in clause 1 or clause 2, if it is satisfied that:
(a) Such marriage is permissible under the personal law applicable to such employee and the other party to the marriage; and
(b) There are other grounds for so doing.
(c) An employee who has married or marries a person other than of India Nationality shall forthwith intimate the fact to the University.

22. An employee shall:
(a) Strictly abide by any law relating to intoxicating drinks or drugs in force in any area in which he may happen to be for the time being;
(b) Not be under the influence of any intoxicating drink or drug during the course of his duty and shall also take due care that the performance of his duties at any time is not affected in any way by the influence of such drink or drug.
(c) Refrain from consuming any intoxicating drink or drug in a public place;
(d) Not appear in a public place in a state of intoxication;
(e) Not use any intoxicating drink or drug, to excess.

Explanation: For the purpose of this rule, _public place 'means any place or premises (including a conveyance) to which the public have, or are permitted to have access, whether on payment or otherwise.

23. If any question arises relating to the interpretation of these rules, it shall be referred to the Executive Council whose decision thereon shall be final.

24. Unless there is anything repugnant in the Central Universities Act, Statues, Ordinances, any amendments to the Central Civil Services (Conduct) Rules, 1964 shall be deemed to be the amendments of the relevant provision of these rules or any order or administrative instruction already issued/to be issued by the Central Government shall be deemed to be the orders or administrative instructions under these rules with effect from the date of such amendments/orders are brought into force by the Central Government._

Registrar
STAREX UNIVERSITY
Gurugram

HANDBOOK

OF

HUMAN ETHICAL VALUES



STAREX UNIVERSITY

GURUGRAM

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ABOUT STAREX UNIVERSITY

The Starex University, Gurugram, has been conceptualized under the provisions of the Haryana Private Universities (Amendment) Act 2016. The high-tech Millennium City – Gurugram is a milestone in the world of progress and growth. Starex University is set up on the Peri-Urban Suburbs of Gurugram.

Having a nice ambience of greenery, immaculate lawns, and a beautiful, well-maintained campus, it is sprawling in approximately 35 acres on a vast lush green stretch on Delhi – Jaipur Highway, NH-48. The meticulously developed impressive infrastructure of the University in Gurgaon, Haryana, equipped with all modern amenities, playgrounds, sporting facilities and world-class environment, predicts the fervour and passion of its faculty and team towards the distinction in every sphere of education that it strives to achieve.

The Starex University Derive to be an epitome of luminosity and excellence. It would impart the best of education to its students and prepare them to deal with the challenges of the professional world with zeal, high spirits, and optimism. Through world-class facilities and the most talented, dedicated, motivating & expert faculty, the university is committed to the betterment of its students. Also, it works to continuously inspire and drive the students to newer heights in learning and scholarship.

VISION, MISSION AND VALUES

VISION:

To convert our motto ‘Nunc Est Semper: Now is Forever’ for spreading the light of education with youth empowerment forever as street SMART (simple, moral, action-oriented, responsive and transparent) global citizens.

MISSION:

To impart quality education with the conducive, multi-disciplinary, vibrant and inspirational environment for academic excellence with needed communication skills and spiritual input for becoming street SMART and SIMPLE

VALUES:

- Discipline
- Eco friendly
- Synergy through team work
- Passion for excellence
- Trust and transparency

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Human Values

Human civilization is known for the values that it cherishes and practices. Across various times and places, sages, saints and seers, drawing on their experience, developed practices that placed vital importance on human values, though the names used by them differed, as their languages varied but the spirit was same. Human values are values that human beings cherish and hold in common consciously and otherwise in most of the places and times and practice them. Human values are the yield of the field called human nature. This yield has many precious grains of which *tyaaga* (renunciation) is the foundation of all values. Gandhiji considered a hymn from *Ishopnaishad* '*Ten tyaktena bhunjithaa maa gridhah kasyaswiddhanam*' of vital significance. It means that in this world, God has created everything. So we must enjoy that (world) with *tyaagabhaava* (a sense of renunciation), without being consumed by greed, and act without any attachment. In other words, *karma* is the foundation of human life in this world. The two terms *tyaaga* (renunciation) and *bhoga* (consumption) may appear to be contradictory on the surface but they are not so. *Bhoga* with *tyaagabhaava* makes the integration complete.

Gautam Buddha renounced palatial life for seeking answers to questions for self and others. It is said that he attained enlightenment after years of *dhyaana* (meditation) and *tapa*. Then sprang a desire in him to preach and pass on the knowledge, earned by him, to others in the society. While thinking so, he realized that there was lurking some kind of ego in deep recesses of his mind that was wire persuading him to think that only he is enlightened and others are ignorant. Buddha returned to the forest to meditate all over again. After meditation, he concluded that he should go and share his knowledge with other members of the society, not out of his ego but out of his love for them and consequent compassion because all were his people. From here, *satya* (truth), *prem* (love) and *karunaa* (compassion) became integral values of his philosophy and life. Behind all this was his *tyaaga* (renunciation) of power, familial affiliations and palatial comforts. *Tyaaga* and *sevaa* (service) are foundations of *satya* (truth), *prem* (love) and *karunaa* (compassion) because they show commitment to the lives of others along with one's own.

The Vedic/Upanishadic discourse speaks of values in different places of which the following are the key values: *Satyam* (Truth), *Dharmah* (Righteousness) *Tapah* (Austerity), *Tyaagah* (Renunciation), *Damah* (Restrain), *Dayaa* (Mercy), *Daanam* (Charity), and *Shamah* (Tranquility). These values have been named differently. The purpose of education in general and higher education in particular is to facilitate actualization of human potential by making its stakeholders, particularly higher educational administrators, teachers, and learners conscious about human values and professional ethics. The principal values are discussed in brief as follows:

Love & Compassion (*Prem* and *Karunaa*): Love is the all-pervading life energy. It finds its manifestation in sincere care for others, kindness, empathy and compassion and is unconditional.

True love leads to compassion. It may be seen in operation in human acts of generosity, mercy (*dayaa*) and charity (*daana*). The concept of 'Love for all' leads to consideration of the whole world as a family as in the concept of *vasudhaiva kutumbakam*.

Peace (*Shanti*): The scope of peace includes peace at the individual level and at the world level. For world peace, peace at the level of individual, society and nations is imperative. Marcus Aurelius

stated, 'He who lives in harmony with himself lives in harmony with the universe.' Mahatma Gandhi had remarked, 'Always aim at complete harmony of thought, word and deed. Always aim at purifying your thoughts and everything will be well.'

Truth (*Satya*): Truth is eternal and unchanging, as it deals with ultimate and unchanging reality. In the *Taittariya Upanishada,* the teacher, while delivering the convocation message to the disciple, says, *'Satyam vada'* (Speak the truth). It is marked by veracity, honesty and sincerity, purity, accuracy and fairness, fearlessness and integrity. It may have many facets as subjective or relative truth that why people cling to 'my truth' and 'your truth' leading to conflict at times. However, when searching for a lasting truth that withstands relativity, the values of common sense, intuition, justice, quest for knowledge, the spirit of enquiry and synthesis are nurtured and enhanced. In professional life, the simplest manifestation of truth is in sincerity that can be seen in terms of commitment to work.

Non-Violence (*Ahimsa*): *Ahimsa* means non-killing. Non-violence is a result of restraint from consciously doing any harm through one's thoughts, speech or action to any entity, living or non-living. It requires being sensitive to the fact that there is life in all forms of existence and they are interconnected. Non-violence demands abstinence from hatred and nurturing love and compassion for all beings.

Righteousness (*Dharma*): Righteousness is the backbone of core human values and also of human existence. It involves conduct of life and action by practicing propriety and decorum at every stage. In simple language, it is marked by 'right conduct'. It covers ethical guidelines, ethical behaviour and moral righteousness. Its essence is covered in the saying: Do good, see good, and be good. Indian culture revolves around the concept of *Dharma* which means '*dhaarayate yasya sa dharma*' ('what is worth doing or upholding') in which action is guided by propriety of time (*kaal*), place (*desh*) and position or status (*kula*).

Renunciation or Sacrifice (*Tyaaga*): Renunciation has two preconditions: care as well as love for all living beings attended by absence of selfishness. Renunciation begins when selfishness ends. Renunciation is not an escape from the problems of life. Moreover, renunciation without action means a parasitic life. Also, service is born, when renunciation with action begins. Renunciation in its simplest form is seen in austerity, sense control, and selflessness.

Service (*Sevaa*): When love and compassion for others and willingness to sacrifice for others out of love take the form of action, it becomes service. Service is possible only when one loves others as one's own, not as other. The value of service demands equanimity without any conditions or discrimination on the lines of caste, creed, race, region or religion.

Human values are mankind's deepest moral aspirations and form the foundation of human culture and lives as individuals and as societies. The need is to inculcate and practice them consciously to be a good human so that s/he can realize his/her potentials as a human being.

Values are to be learned through practices. Hence, the administrators and teachers in higher education need to bear in mind that they are being watched and observed by their peers and learners in general and they (peers/learners) are learning values by observing them (seniors and peer learners). So the ambiance in and around higher educational institutions should be such as would be conducive to value education and bring qualitative change in life and work at home and workplace with professional ethics. The end of higher education is knowledge, and the end of knowledge is to know about life. The end of life is happiness, though some may think that it is a success. Success does not necessarily ensure happiness or greatness. Happiness and greatness are attained only when success is attended by values and professional ethics. Human values and professional ethics, thus, are indispensable steps in the odyssey of transformational learning and life of happiness and greatness.

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Professional Ethics

Human values and professional ethics are intertwined. Values are concerned with personal conviction with the core belief or desire that guide or motivate attitudes and actions. Ethics has been described as standards of conduct that indicate how one should behave based on moral duties and virtues arising from principles about right and wrong. Professional ethics is concerned with the concept and framework of moral right or wrong as applied to a professional organisation, execution policies and behaviours. Though education in its truest sense is not a professional, for practical purpose here we would address it to be a profession so that an institutional framework of ethics in higher education may be propounded.

Human values, professional ethics, and legal framework are three main constituents those direct the desirable human behaviours and decision-making guidelines in an organisation. If legal framework alone could direct human behaviours and decision-making process, there would have been no need for values and ethics to exist in organisational reference. Being legal is minimum requirement, however, it is not sufficient. Law is base and plinth of organisational activities but we need to build a structure over it. Not becoming illegal for fear of punishment is the coarse level of human existence. It is always preferable to follow laws in spirit and not merely in words. Above the world of legality, there is the open sky of ethics and values where human operations are done to make the world more prosperous, full of equity and justice, and charged with either of aesthetic sense and happiness.

Professional ethics deal with what are desirable acts and what are undesirable acts about the profession. Numerous organisations have guidelines for corporate governance and their ethics code. Some organisations have even appointed ethics officers. Ethics training have spread across organisations throughout the globe. Ethics include among their goals: stimulating moral obligation, developing problem solving skills and tolerating or reducing ambiguity. Ethics perhaps cannot be taught (unless the receiver is established in *shravan yoga*) but can be learned by example. Krishna says in Bhagavad Gita: *yat yat aacharati shreshthah, tat tat eva itaro janah; sa yat pramaanam kurute, lokah tat anuvartate* (for whatever a worthy person does, that very thing other persons also do; whatever standard he or she sets up, in general, other persons follow the same). It means: seniors have greater roles; no one is listening what you are saying but everyone is watching what you are doing; words have less power to communicate; action has more power to communicate; and *gyaanam bhaar kriyaa vinaa* (knowledge of values and ethics is only dead burden if it is not implemented in practice). So, ethics can be learned or can be made to learn through modelling. Leaders set ethical examples by what they say and do. Apart from that, ethics training is also a possibility and yieldsa desirable result.

Values in a human being get established in early childhood but value awareness, ethical awareness and reasoning skills in favour of value-based and ethical decisions can be improved throughout life. Human values and professional ethics in a combined way influence right conduct, behaviours and decisions. The ethical decision depends upon how one feels about oneself, stages of moral development and organisational environment. Blanchard and Peal suggest that ethical behaviour is related to self-esteem. People, who feel good about themselves, have what it takes to withstand outside pressure and to do what is right rather than do what is merely expedient, popular, or lucrative.

However, for ethical practices, only individual(s) cannot be held responsible. Apart from moral development and self-esteem, organizational environment is a third factor contributing to ethical stand or practices or decisions. That is the reason there is a need to create an ethical environment in an organization. If organizational environment promotes ethical practices, individuals take more ethical decisions and vice versa. Researches indicate that more vaguely stated ethical statements contribute less towards ethical practices in organisations and clearly stated concretized ethical statements contribute more to ethical practices in organisations.

In the discussion on ethics, it may be relevant to look at how unethical practices look like. One survey in context of Indian organisations, some unethical behaviours viewed by Human Resource Managers are: hiring, training or promoting on favouritism; allowing differences in pay due to friendships; sexual harassment; gender discrimination in promotion; using discipline inconsistently; not maintaining confidentiality; gender differentiation in compensation; non-performance factors used in appraisals; arrangements with vendors leading to personal gains, and; gender discrimination on recruitment and hiring. Some guidelines based on surveys in Indian organisations suggest that: administration must be transparent; decision must be taken in public interest; administrators should leave behind their caste, community, and language in their own homes; corruption must be punished; discriminatory privileges should not be given to officials; persons at all levels must be encouraged to think and to give their advice freely, and; entire administration must be geared to tackle by itself or through other organisations the menace - poverty. Various studies in Indian context suggest that organisations can encourage moral behaviour by: communicating expectations that employees will behave ethically and define what that means; hiring at the top who set good examples; rewarding ethical behaviours and punishing unethical behaviours; teaching employee basic tools of ethical decision making, and; encouraging discussion of ethical issues.

Values and Ethics for Stakeholders

The success of an Institution's Mission and vision is driven by value-based ethical behaviour of its committed faculty members, officers, staff and students. Thus, an institute should thrive for imbibing core value and ethical behaviour into the daily interactions of stakeholder groups. These stakeholders of an institution are they faculty, students, administrators or others, should be guided by the following core values:

(1) **Integrity** –adhering to a conduct of duties in righteous manner and in accordance with the principles of honesty, trust, transparency and fairness.

(2) **Trusteeship-** Operating in an efficient, ethical and true manner while ensuring group participation and a system of check and balances within an institution.

(3) **Harmony-** Balancing the diversity and difference through a culture of tolerance, discussion and forgiveness among stakeholders

(4) **Accountability** - Enabling the environment of openness and trust to accommodate mistake and to encourage individual in taking the responsibility of one' action.

(5) **Inclusiveness** – adopting standards, policies and procedure to promote and ensure equal opportunity, without any discrimination against an individual or a group, for education, employment, promotion and other activities in an institution

(6) **Commitment** – Dedicating to the vision and mission of the institution while cultivating one's knowledge, skill and attitudes to achieve excellence in due time and regulatoryboundaries.

(7) **Respectfulness** – Creating an environment of mutual respect, trustworthy and quality interaction as well as fair participation by functionaries and beneficiaries of the institution.

(8) **Belongingness-** fostering a shared vision of institute to make everyone feel secure, supported, accepted and included.

(9) **Sustainability** – Ensuring optimal resource utilization-economic, environmental and social-to achieve long lasting and safe future.

University Level Academic Administration

It would include Vice-chancellor, Pro Vice-chancellor, Deans of Various Faculty, Heads of Departments, Registrar, Finance Officer, Academic StatutoryBodies, etc.

The authority would

1. Be responsible, as the principal academic and administrative officer of the University, to see that the provisions of Acts/Statutes/Ordinances and Regulations of the University are duly observed and business of the university is carried out in strict adherence thereto.
2. Comply with laws, rules, and regulations of the government applicable to the University.
3. Provide inspirational and motivational value-based academic and executive leadership to the University through policy formation, operational management, optimization of human resourcesand concern for environment and sustainability.
4. Conduct with accountability, transparency, fairness, honesty, highest degree of ethics and decision making that is in the best interest of the University.
5. Act as an agent of social change for national development and, therefore, strive for creating an environment conducive for teaching, learning, research and for development of the potential of the University to the maximum extent.
6. Follow the objectives and policies of University and contribute constructively to their ongoing evaluation and reformulation.
7. Maintain the confidentiality of the records and other sensitive matters.
8. Endeavour to promote a work culture and ethics that brings about quality, professionalism,satisfaction and service to the nation and society.
9. Refrain from any misappropriation of financial and other resources.
10. refuse to accept any gift, favor, service, or other items from any person, group, private business, or public agency which may affect the impartial performance of his/her duties

Administrative staff

Administrative Staff would

1. Carry out official decisions and policies faithfully and impartially, seeking to attain the highestpossible standards of performances.
2. Encourage the staff to maximize their efficiency.
3. Create conditions that inspire teamwork.
4. Act timely to readdress the genuine grievances.
5. Maintain the confidentiality of the records and other sensitive matters.
6. Co-operate and liaison with colleagues, as appropriate, to ensure students receive a coherentand comprehensive educational service.
7. Care for the University's property.
8. Facilitating congenial environment.
9. Refrain from any form of discrimination.
10. Not accept bribes or indulge in any corrupt practices.
11. Make every effort to complete the assigned work in a time-bound manner.

Faculty Members

Teaching is a very noble profession. A teacher has a very crucial role in shaping the character, personality and career of the students.

The faculty members would

1. Act as a role model for students by displaying good conduct, set a standard of dress, speechand behavior worthy of example to the students.
2. Act as friend, philosopher and guide of students.
3. Help students in identifying their potential and support through counseling and mentoring.
4. Create a conducive environment for teaching–learning process and strive for innovativepractices and knowledge creation.
5. Observe punctuality in teaching and other duties.
6. Exhibit decent behaviour with all.
7. Refrain from harassment of student in any form.
8. Actively participate in University development.
9. refrain from any type of discrimination
10. Inculcate human values, scientific outlook and concern for the environment among

studentsand others.

11. Develop an understanding of our heritage.
12. Encourage students to actively participate in scheme/ activities of national priorities.
13. Cooperate with the university authorities for betterment of the university.
14. Actively work for national integration and communal harmony.
15. Be sensitive to societal needs and development.
16. Abide by Act, Statutes, Ordinances, rules, policies, procedures of the university and respect itsideals, vision, mission, cultural practices and the traditions.

Students

Students would make the best use of the golden part of their lives in University by devoting their energyfor learning and developing a wholesome personality.

Students would

1. Abide by Act, Statutes, Ordinances, rules, policies, procedures of the university and respect itsideals, vision, mission, cultural practices and the traditions.
2. Stay in an University with the joyful learning experience.
3. Remain punctual, disciplined and regular in attending classes.
4. Observe modesty in their overall appearance and behaviour.
5. Behave with dignity and courtesy with teachers, staff and fellow students.
6. Act as a role model for the junior students by attaining the highest level of values andmorality.
7. Maintain harmony among students belonging to different socio-economic status, community,caste, religion or region.
8. Contribute towards cleanliness of the campus and surroundings.
9. Respect and care for the University properties.
10. Observe proper behavior while on outside activities (educational tour/visit or excursion).
11. Be honest in providing only truthful information on all documents.
12. Maintain the highest standards of academic integrity while presenting own academic work.
13. Help teachers in maintaining the learning environment conducive for all students.
14. Strive to keep campus ragging free.
15. Be sensitive to gender issues.
16. Be sensitive to societal needs and development.
17. Maintain good health and refrain from any kind of intoxicants.

REINFORCEMENT

Reinforcement is important device propounded by behaviorism of psychology. It mainly deals with strengthening the causes which are desirable and also with weakening the undesirable causes.

To strengthen the structure of value-based management and ethical practices in university, there is a need for ongoing efforts to inculcate the suitable environment. Values and ethics for stakeholders and operational guidelines for values and ethical practices can be further strengthened by following ongoing measures:

(1) Whatever subjects we teach be it Humanities, Physical Science, Life Sciences, Paramedical Sciences, Computer Sciences, Engineering, Commerce and Management, Law, Pharmaceutical Sciences and Hotel Management, there is a scope of visualizing the things from values and ethics lens in almost all the topics. Faculty need to sensitize students from that angle. Values and ethics are intertwined in almost all dimensions of education and thus integrationof these aspects are expected from faculty.

(2) Students need to be sensitized towards ethics in research while exploring any domain of knowledge. Unethical practices in research would corrupt and contaminate the domain ofknowledge itself.

(3) In the case of campus administration, it is desirable to feel responsibility by all the internal stakeholders to share their bit of accountability, be it academic administrators, faculty, officers,staff, students etc.

(4) Once in a block of two months, decision-makers in any capacity may hold discussion with team members for half an hour to discuss about their experiences related to decision making and confronting the situation in which they either could stick to ethical practices or they might have fumbled taking an ethical decision. Such discussions need to take place in a collegial environment. Purpose of such sharing is to strengthen one another and nothing else.

(5) On chosen days of Jayanti of great persons or one or two days in advance or thereafter (e.g. Vivekanand Jayanti, Rabindranath Jayanti, Ravidas Jayanti, Ambedkar Jayanti, Gandhi Jayanti, Aurobindo Jayanti, Nanak Jayanti, Thiruvalluvar Jayanti etc.), colloquium may be organised to inculcate the values shown by such great souls.

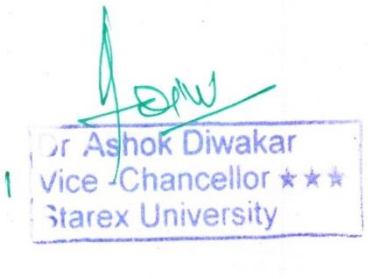
(6) Half-day workshop may be organised on values and ethics, may be twice a year, to inculcate virtues among students.

(7) At suitable frequency, students should be sensitized towards values and ethics through debatecompetition, poster competition, anecdotes sharing etc.

(8) One–day or two–day Values and Ethics Workshop at least once a year may be organised separately for different levels of academic administrators, officers, staff, union office bearers and members etc.

(9) Speech by eminent persons, seasoned speakers, practitioners, figures of social service etc. maybe organised on the theme of human values and ethics.

(10) The ongoing programmes related to augmentation of value-based and ethical practices in the HEIs may be periodically reviewed.



Independent Auditor's Report

To the Members of

Starex Foundation

Report on the Financial Statements

We have audited the accompanying Standalone financial statements of **Starex Foundation** ***("the Company")*** which comprise the Balance Sheet as at March 31, 2018, and the Statement of Profit and Loss for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Standalone Financial Statements

The Company's Board of Directors is responsible for the matters stated in Section 134(5) of the Companies Act, 2013 ("the Act") with respect to the preparation of these Standalone financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014. This responsibility also includes maintenance of adequate accounting records in accordance with the provisions of the Act for safeguarding the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these Standalone financial statements based on our audit.

We have taken into account the provisions of the Act, the accounting and auditing standards and matters which are required to be included in the audit report under the provisions of the Act and the Rules made there under.

We conducted our audit in accordance with the Standards on Auditing specified under Section 143(10) of the Act. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

R. KHATTAR & ASSOCIATES CHARTERED ACCOUNTANTS NEW DELHI

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the Company's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on whether the Company has in place an adequate internal financial controls system over financial reporting and the operating effectiveness of such controls. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the Company's Directors, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Standalone financial statements

Opinion

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid (Standalone) financial statements give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at March 31, 2016, and its Loss for the year ended on that date.

Report on Other Legal and Regulatory Requirements

1. As required by the Companies (Auditor's Report) Order, 2016 ("the Order"), as amended, issued by the Central Government of India in terms of sub-section (11) of section 143 of the Act, The company under the report is exempted as per the sub clause (v) of clause 1, therefore we are not enclosed a statement on the matters specified in paragraphs 3 and 4 of the Order.
2. As required by section 143 (3) of the Act, we report that:

   a. we have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;

   b. in our opinion proper books of account as required by law have been kept by the Company so far as it appears from our examination of those books;

   c. the Balance Sheet and the Statement of Profit and Loss dealt with by this Report are in agreement with the books of account

   d. in our opinion, the aforesaid Standalone financial statements comply with the Accounting Standards specified under section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014.



e. On the basis of written representations received from the directors as on March 31, 2018 taken on record by the Board of Directors, none of the directors is disqualified as on March 31, 2018 from being appointed as a director in terms of Section 164 (2) of the Act.

f. With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate Report in **"Annexure A"**.

g. With respect to the other matters to be included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:

   i. The Company does not have any pending litigations which would impact its financial position.

   ii. The Company did not have any long-term contracts including derivative contracts for which there were any material foreseeable losses.

   iii. There were no amounts which were required to be transferred to the Investor Education and Protection Fund by the Company.

For R. Khattar & Associates
Chartered Accountants
Firm Regn. No. – 009880N

Kumod Ranjan
(Partner)
M. No. – 510088

Place: New Delhi
Dated: 4th September 2018

"Annexure B" to the Independent Auditor's Report of even date on the Standalone Financial Statements of Foster and Forge Foundation

Report on the Internal Financial Controls under Clause (i) of Sub-section 3 of Section 143 of the Companies Act, 2013 ("the Act")

We have audited the internal financial controls over financial reporting of **Starex Foundation** ("the Company") as of March 31, 2018 in conjunction with our audit of the standalone financial statements of the Company for the year ended on that date.

Management's Responsibility for Internal Financial Controls

The Company's management is responsible for establishing and maintaining internal financial controls based on "the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting issued by the Institute of Chartered Accountants of India". These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

Auditors' Responsibility

Our responsibility is to express an opinion on the Company's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting (the "Guidance Note") and the Standards on Auditing, issued by ICAI and deemed to be prescribed under section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls, both applicable to an audit of Internal Financial Controls and, both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

R. KHATTAR & ASSOCIATES * CHARTERED ACCOUNTANTS * NEW DELHI *

Meaning of Internal Financial Controls over Financial Reporting

A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorisations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorised acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

Inherent Limitations of Internal Financial Controls over Financial Reporting

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

Opinion

In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at March 31, 2018, based on "the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India".

For R. Khattar & Associates
Chartered Accountants
Firm Regn. No. 009880N



Kumod Ranjan
(Partner)
M. No. – 510088

Place: New Delhi
Dated: 4th September 2018

STAREX FOUNDATION

Balance sheet as on 31st March 2018

(Amount in Rs.)

Particulars	Note No.	Amount as on 31/03/2018	Amount as on 31/03/2017
EQUITY AND LIABILITIES			
Shareholders' funds			
Share capital	2	6,00,000.00	6,00,000.00
Reserves and surplus	3	(12,83,692.38)	(1,72,712.80)
Long Term Borrowings	4	8,39,48,958.37	5,17,70,808.00
Current liabilities			
Trade Payable	5	4,15,575.00	2,88,948.00
Other current liabilities	6	39,63,487.00	3,18,369.00
		8,76,44,327.99	5,28,05,412.20
TOTAL			
Non-current assets			
(a) Fixed assets			
(i) Tangible assets	7	54,61,797.70	79,331.98
(ii) Capital work-in-progress		22,67,341.00	
Long Term Loans and Advances		-	
ASSETS			
Current assets			
Trade receivables	8	24,61,892.00	
Cash and cash equivalents	9	5,32,71,670.29	5,06,27,316.22
Short Term Loan And Advances	10	29,22,022.00	20,98,764.00
Other Assets	11	2,12,59,605.00	-
TOTAL		8,76,44,327.99	5,28,05,412.20
Significant Accounting Policies & Notes to Financial statements	1 to 19		

As per our report of even date attached
For R. Khattar & Associates
Chartered Accountants
Firm Regn. No. - 009880N

Kumod Ranjan
(Partner)
M. No. - 510088

Place : New Delhi
Date : 4th September 2018

For and on Behalf of the Board of Directors of
STAREX FOUNDATION

Mr. Mohinder Singh
(Director)
DIN-01761147

Mr. Ishvien Singh Mohinder
(Director)
DIN-01811104

STAREX FOUNDATION

Statement of Profit and Loss for the year ended 31st March 2018

(Amount in Rs.)

Particulars	Note No.	Amount as on 31/03/2018	Amount as on 31/03/2017
Income			
Revenues from operations	12	85,33,367.00	-
Other Income	13	44,61,343.24	44,12,551.23
Total Revenue		1,29,94,710.24	44,12,551.23
Operating expenses			
Finance costs	14	-	35,60,345.00
Employee benefits expense	15	45,01,070.50	4,84,663.00
Depreciation and amortisation expense	8	2,38,174.28	5,875.02
Other expenses	16	93,66,445.04	4,76,418.01
Total operating expense		1,41,05,689.82	45,27,301.03
Profit/(Loss) before tax		(11,10,979.58)	(1,14,749.80)
Tax expense			
Current income tax		-	-
Profit/(Loss) after Tax		(11,10,979.58)	(1,14,749.80)
Basic / Diluted Earnings per equity share	18	(18.52)	(11.47)
Significant Accounting Policies & Notes to Financial statements	1 to 19		

As per our report of even date attached
For R. Khattar & Associates
Chartered Accountants
Firm Regn No. - 009880N

KHATTAR & ASSOCIATES CHARTERED ACCOUNTANTS NEW DELHI

Kumod Ranjan
(Partner)
M. No. - 510088

Place : New Delhi
Date : 4th September 2018

For and on Behalf of the Board of Directors of
STAREX FOUNDATION

Mr. Mohinder Singh
(Director)
DIN-01761147

Mr. Ishvien Singh Mohinder
(Director)
DIN-01811104

Significant accounting policies and notes to the accounts for the year ended March 31, 2018

1 Significant accounting policies

a Basis of preparation of financial statements

The financial statements have been prepared and presented under the historical cost convention on the accrual basis of accounting except for certain financial instruments which are measured at fair values and comply with the Accounting Standards prescribed by Companies (Accounting Standards) Rules, 2006, as amended, other pronouncements of the Institute of Chartered Accountants of India (ICAI) and the relevant provisions of the Companies Act, 1956, (the Act") to the extent applicable.

b Use of estimates

The preparation of financial statements in conformity with the generally accepted accounting principles ('GAAP') in India requires management to make estimates and assumptions that affect the reported amounts of income and expenses of the period, assets and liabilities and disclosures relating to contingent liabilities as of the date of the financial statements. Actual results could differ from those estimates. Any revision to accounting estimates is recognised prospectively in future periods.

c Revenue Recognition

Revenue from sale of goods is recognized on transfer of significant risks and rewards of ownership to the customer and when no significant uncertainty exists regarding realization of the consideration. Sales are recorded net of sales returns, rebates and trade discounts and price differences.

Interest : Interest on bank deposits is recognised on accrual basis.
Dividends : Revenue is recognised when the shareholders' right to receive payment is established by the balance sheet date. Dividend from subsidiaries is recognised even if same are declared after the balance sheet date but pertains to period on or before the date of balance sheet as per the requirement of schedule VI of the Companies Act, 1956

d Fixed Assets And Depreciation

i Fixed assets are stated at cost, less accumulated depreciation. Cost comprises the purchase price and any attributable cost of bringing the asset to its working condition for its intended use. Financing costs relating to acquisition of fixed assets are also included to the extent they relate to the period till such assets are ready to be put to use.

ii Depreciation is provided using the Straight - line method as per the useful lives of the assets estimated by the management, or at the rates prescribed under Schedule XIV of the Companies Act, 1956, whichever is higher.

Intangibles

Software is stated at cost of acquisition and includes all attributable cost of bringing software to its working condition for its intended use.

e Inventories

Inventories are valued at lower of cost and net realizable value. costs include freight taxes duties and appropriate production overheads and are generally ascertained on the first in First out (FIFO) basis.

m Earnings per share

Basic earnings per share are calculated by dividing the net profit or loss for the year attributable to equity shareholders by the weighted average number of equity shares outstanding during the year. For the purpose of calculating diluted earnings per share, the net profit or loss for the year attributable to equity shareholders and the weighted average number of shares outstanding during the year are adjusted for the effects of all dilutive potential equity shares.

R. KHATTAR & ASSOCIATES CHARTERED ACCOUNTANTS NEW DELHI

Notes to the financial statements

2 Share Capital

a)

Particulars	As at March 31, 2018	As at March 31, 2017
Authorized Capital		
10000 Equity Shares of Rs. 10/- each	15,00,000.00	1,00,000.00
Issued, Subscribed and Paid up:		
60000 (10000) Equity Shares of Rs. 10/- each fully paid up	6,00,000.00	6,00,000.00
Total	**6,00,000.00**	**6,00,000.00**

b) Reconciliation of the number of shares outstanding at the beginning and at the end of the reporting period is as given below

Particulars	As at March 31, 2018	As at March 31, 2017
Shares outstanding at the beginning of the year	10,000.00	10,000.00
Shares Issued during the year	50,000.00	
Shares bought back during the year		
Shares outstanding at the end of the year	60,000.00	10,000.00

c) Terms/rights attached to equity shares

Voting: The company has only one class of equity shares having a par value of Rs.10/- per share. Each holder of equity share is entitled to one vote per share.

Dividends: The company declares and pays dividends in Indian rupees. The dividend proposed by the Board of Directors is subject to the approval of the shareholders in the ensuing Annual General Meeting. During the year ended 31 March, 2017 the company has not declared any dividend.

Liquidation: In the event of liquidation of the company, the holders of equity shares will be entitled to receive remaining assets of the company, after distribution of all preferential amounts. The distribution will be in proportion to the number of equity shares held by the shareholders.

d) Shares in the company held by each shareholder holding more than 5 percent shares specifying the number of shares held is as given below:

Name of Shareholder	As at 31 March 2018		As at 31 March 2017	
	No. of Shai	% Holding	No. of Shares	% Holding
Mr. Mohinder Singh	55000	91.67%	5000	50.00
Mr. Ishvien Singh Mohinder	5000	8.33	5000	50.00

3 Reserves and Surplus

Particulars	As at March 31, 2018	As at March 31, 2017
(a)Surplus		
Opening balance	(1,72,712.80)	(57,963.00)
(+) Additions during the year	(11,10,979.58)	(1,14,749.80)
Closing Balance	(12,83,692.38)	(1,72,712.80)
Total	**(12,83,692.38)**	**(1,72,712.80)**

R. KHATTAR & ASSOCIATES * NEW DELHI * CHARTERED ACCOUNTANTS

4 Long Term Borrowings

Particulars	As at March 31, 2018	As at March 31, 2017
Unsecured Loan	8,39,48,958.37	5,17,70,808.00
Total	**8,39,48,958.37**	**5,17,70,808.00**

5 Trade Payable

Particulars	As at March 31, 2018	As at March 31, 2017
Trade Payable	4,15,575.00	2,88,948.00
Total	**4,15,575.00**	**2,88,948.00**

6 Other Current Liabilities

Particulars	As at March 31, 2018	As at March 31, 2017
PF & ESI Payable	1,20,052.00	3,10,869.00
Advance Fees Received	73,950.00	
Duties & Taxes Payable	3,46,004.00	
Security Deposit Refundable	12,95,000.00	
Expenses Payable	21,28,481.00	7,500.00
Total	**39,63,487.00**	**3,18,369.00**

8 Trade Receivables

Particulars	As at March 31, 2018	As at March 31, 2017
Unsecured / Secured		
Debts overdue for a period exceeding six months		
- Unsecured Considered Good		
Debts overdue for a period less than six months	24,61,892.00	
- Unsecured Considered Good	-	-
- Doubtful	-	-
Other debts	-	-
- Considered Good	-	-
- Doubtful	-	-
	24,61,892.00	-
Less: Provision for doubtful debts	-	-
Total	**24,61,892.00**	**-**

) Cash and Cash Equivalents

Particulars	As at March 31, 2018	As at March 31, 2017
Cash on hand	2,47,721.00	-
Balances with banks	25,23,949.29	1,50,981.22
Fixed Deposit	5,05,00,000.00	5,04,76,335.00
Total	**5,32,71,670.29**	**5,06,27,316.22**

R. KHATTAR & ASSOCIATES * NEW DELHI * CHARTERED ACCOUNTANTS

10 Short Term Loan And Advances

Particulars	As at March 31, 2018	As at March 31, 2017
Short Term Loan And Advances	1,39,763.00	20,98,764.00
Advances to Suppliers	17,44,336.00	
Balances with government authorities		
TDS & Advance Income Tax	10,37,923.00	
Total	**29,22,022.00**	**20,98,764.00**

11 Other Current Assets

Particulars	As at March 31, 2018	As at March 31, 2017
Preliminary Expenses to be written off	2,12,59,605.00	
	2,12,59,605.00	

12 Revenues from operations

Particulars	As at March 31, 2018	As at March 31, 2017
Revenues from operations	85,33,367.00	
Total	**85,33,367.00**	

13 Other Income

Particulars	As at March 31, 2018	As at March 31, 2017
Interest Income	41,64,355.00	44,12,551.23
Other Income	2,96,988.24	
Total	**44,61,343.24**	**44,12,551.23**

14 Finance costs

Particulars	As at March 31, 2018	As at March 31, 2017
Interest and other cost		35,60,345.00
Total		**35,60,345.00**

15 Employee benefits expense

Particulars	As at March 31, 2018	As at March 31, 2017
Salary & other expenses	45,01,070.50	4,84,663.00
Total	**45,01,070.50**	**4,84,663.00**



16 **Other expenses**

Particulars	As at March 31, 2018	As at March 31, 2017
Auditor'S Remunaration	-	7,500.00
Bank Charges	6,929.54	276.01
Commission Paid	58,000.00	
Travelling & Conveyance Expenses	2,18,201.00	11,557.00
Fees & Subscription	18,45,710.00	46,600.00
Honorarium Expenses	1,69,572.00	27,000.00
Horticulture And Landscaping	41,323.00	6,610.00
Housekeeping Expenses	31,612.00	
Office Expenses	3,19,420.00	48,049.00
Misc Expenses	9,144.00	
Mess Expenses	1,16,150.00	
Insurance Expenses	29,005.00	
Plumbering Material	4,12,495.00	11,131.00
Postage & Courier	6,467.00	477.00
Printing And Stationary Expenses	4,17,045.00	41,447.00
Professional & Legal Fees	8,71,423.00	7,500.00
Programme & Function Expenses	1,61,338.00	25,000.00
Promotion & Advertising Expenses	25,85,464.50	1,70,350.00
Repair & Maint Expenses	7,53,228.00	14,870.00
Telephone & Mobile Expenses	14,431.00	918.00
Website Development & Hosting Charges	1,31,565.00	
Vehicle Running & Maintenance Expenses	11,67,922.00	57,133.00
Total	**93,66,445.04**	**4,76,418.01**

17 **Segmental Reporting**

The company operates only in india.Accordingly , primary and secondary reporting disclosures for bussiness and geographical segment as envisages in AS-17 are not applicable to the company.

18 **Earning Per Share**

Details of Computation of Earning Per Share as per the provisions of Accounting Standard-20, Earning Per Share ,is as follows:

PARTICULARS	As at March 31, 2018	As at March 31, 2017
Net profit/(loss) attributable to Equity ShareHolders	(11,10,979.58)	(1,14,749.80)
Wieghted Average No. Of Equity Shares Outstanding	60,000.00	10,000.00
	(18.52)	**(11.47)**

19 **Amount Paid / Payable to Auditors**

Particulars	As at March 31, 2018	As at March 31, 2017
Audit Fees		7,500.00
Total		**7,500.00**

20 **Related Party Disclosures**

As per accounting standard 18 on "Related party Disclosure" issued by the Institute of Chartered Accountants of India

a) **Related Party where control exists:**

Key Management Personnel	Mr. Mohinder Singh	Director
	Mr. Ishvien Singh Mohinder	Director
Relatives	As none of the relatives/associates of key management personnel's are having any significant influence in the company,no other details are given.	

b) **Transactions with related parties in the ordinary course of Business: Rs 11,20,808/-**

21 Previous year's figures have been regrouped/reclassified whenever necessary to conform to this year's classification

For R.Khatter & Associates
Chartered Accountants
(Firm Regn. No. : 009880N)

R. KHATTER & ASSOCIATES CHARTERED ACCOUNTANTS NEW DELHI

Kumod Ranjan
Partner
Membership No.510096

Place : New Delhi.
Date : 4th September 2018

For and on behalf of the Board of Directors of
STAREX FOUNDATION

Mr. Mohinder Singh — (Director) DIN-01761147

Mr. Ishvien Singh Mohinder — (Director) DIN-01811104

Note 7 Fixed Assets

PARTICULARS	Rate	GROSS BLOCK				DEPRECIATION				NET BLOCK	
		AS ON 01/04/2017	ADDITIONS	Sale	AS ON 31/03/2018	UPTO 31/03/2017	DURING THE YEAR	Sale	UPTO 31/03/2018	AS ON 31/03/2018	AS ON 31/03/2017
Tangible assets											
Furniture & Fixtures	31.23%		1,62,608.00		1,62,608.00		4,231.87		4,231.87	1,58,376.13	
Computer	63.16%	1,820.00	29,05,933.00		29,07,753.00	125.49	1,54,019.19		1,54,144.68	27,53,608.32	1,694.51
Office Equipment	25.89%	83,387.00	14,82,136.00		15,65,523.00	5,749.53	52,077.42		57,826.96	15,07,696.04	77,637.47
Books & Periodicals	31.23%		10,69,963.00		10,69,963.00		27,845.79		27,845.79	10,42,117.21	
TOTAL		85,207.00	56,20,640.00		57,05,847.00	5,875.02	2,38,174.28		2,44,049.30	54,61,797.70	79,331.98
Previous Year			85,207.00		85,207.00		5,875.02		5,875.02	79,331.98	

