



STAREX UNIVERSITY, GURUGRAM

(Established by Haryana Govt. Act No. 20 of 2016)
(Recognized by UGC)

Ref. No. SU/RG/2024/447

Dated 02-07-2024

Office Order

Subject: UGC Fee Refund Policy 2024-25.

As per UGC D.O. Letter No. F.2-71/2022 (CPP-II)(C-114546), dated 12th June 2024, which is duly approved by Hon'ble Chancellor on 23rd June 2024 (Copy enclosed) on the above subject.

A full refund of fees shall be made by the University on account of all cancellation of admission/migration of students **upto 30th September 2024** "NIL" with a deduction of not more than **Rs.1000** as a processing fee **upto 31st October 2024**.

For any admission schedule extending/commencing beyond/after 31 October 2024, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally noted last date of admission
(2)	90%	Less than 15 days before the formally notified last date of admission
(3)	80%	15 days or less after the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days after formally notified last date of admission
(5)	00%	More than 30 days after formally notified last date of admission

Note: you have to strictly follow the above said UGC order dated- 12-06-2024.


Registrar

NH-48, P.O. Bhorakalan, Vill. Binola, 122413 Gurugram (Haryana)
Tel: 0124-2379990/1/2/3 Mail: info@starexuniversity.com